



**PARKS AND RECREATION BOARD
CONTRACTS AND CONCESSIONS COMMITTEE
MINUTES**

The Contracts and Concessions Committee convened in a regular meeting on Tuesday, October 12, 2021 at 1183 Chestnut Avenue in Austin, Texas.

Chair Di Carlo called the meeting to order at 12:01pm.

Committee Members in Attendance: Chair Anna Di Carlo, Nancy Barnard, Laura Cottam Sajbel, Nina Rinaldi and Dawn Lewis, Ex Officio.

Staff in Attendance: Suzanne Piper, Lucas Massie, Patricia Rossett, Bianca Galvan, Tonja Walls-Davis, Jason Walker and Sammi Curless.

CITIZEN COMMUNICATION: GENERAL

None.

A. APPROVAL OF MINUTES

B. APPROVAL OF MINUTES

The minutes from the special meeting of the August 19, 2021 Contracts and Concessions Committee were approved on Committee Member Rinaldi motion, Committee Member Barnard second on a 4-0 vote with one vacancy.

C. NEW BUSINESS: PRESENTATION, DISCUSSION AND POSSIBLE ACTION ITEMS

1. Presentation, discussion and possible action regarding a recommendation to the Parks and Recreation Board to recommend to City Council approval of an ordinance waiving up to \$9,315 in Parks and Recreation Department Asian American Resource Center rental fees for Austin Community College; and authorize the negotiation and execution of an Interlocal Agreement with Austin Community College to provide classrooms at the Asian American Resource Center for English as a Second Language classes and potentially other adult education programs free of charge.

Committee Member Cottam Sajbel made a motion to recommend to the Parks and Recreation Board to recommend to City Council approval of an ordinance waiving up to \$9,315 in Parks and Recreation Department Asian American Resource Center rental fees for Austin Community College; and authorize the negotiation and execution of an Interlocal Agreement with Austin Community College to provide classrooms at the Asian American Resource Center for English as a Second Language classes and

potentially other adult education programs free of charge; Committee Member Barnard seconded the motion. The motion passed on a vote of 4-0 with one vacancy.

2. Presentation, discussion and possible action regarding a recommendation to the Parks and Recreation Board to recommend to City Council the negotiation and execution of an amendment to an existing contract with Interment Services, Inc. for continued interment services at city cemeteries and to extend the term by two years.

Committee Member Barnard made a motion to recommend to the Parks and Recreation Board to recommend to City Council the negotiation and execution of an amendment to an existing contract with Interment Services, Inc. for continued interment services at city cemeteries and to extend the term by two years; Committee Member Cottam Sajbel seconded the motion. The motion passed on a vote of 4-0 with one vacancy.

D. MONTHLY REPORT ON NEW AND ONGOING CONTRACT DEVELOPMENT

Patricia Rossett from the Parks and Recreation Department presented the monthly report.

E. FUTURE AGENDA ITEMS

No items.

Chair Di Carlo adjourned the meeting at 12:49pm.