

From: Alexander, Jason <Jason.Alexander@austintexas.gov>

Sent: Friday, November 12, 2021 3:08 PM

To: Kiolbassa, Jolene - BC <bc-Jolene.Kiolbassa@austintexas.gov>; Shaw, Todd - BC <BC-Todd.Shaw@austintexas.gov>; Cohen, Jessica - BC <BC-Jessica.Cohen@austintexas.gov>

Cc: Lucas, Denise <Denise.Lucas@austintexas.gov>; Truelove, Rosie <Rosie.Truelove@austintexas.gov>; Moore, Andrew <Andrew.Moore@austintexas.gov>; Rivera, Andrew <Andrew.Rivera@austintexas.gov>

Subject: Invitation to Meet, re: Permitting & Development Center

Chairs Kiolbassa, Shaw, and Cohen

Good afternoon. I hope this email finds all of you well. My name is Jason Alexander – I am the Assistant to the City Manager, and I wanted to take this opportunity to reach out on behalf of our office and those of Denise Lucas and Rosie Truelove, Directors of the Development Services and Housing & Planning Departments, respectively. We have been made aware of your concerns related to the Manager's decision to have all land use boards and commissions begin conducting meetings at the new Permitting & Development Center (PDC) starting in 2022. While this decision has been part of the new facility planning process for some time, we recognize we may not have communicated that approach as effectively with you as would be expected, and for that we apologize.

In an effort to create a transition that is good and smooth for everyone, we would welcome and appreciate the opportunity to meet with you at the new site shortly after the Thanksgiving holiday. This would be an opportunity to visit with Development Services and Housing & Planning Department leadership, tour the facility and its amenities, and further discuss any concerns or questions you might have. We are proud of this new site and are excited to put it toward fruitful community use.

Ideally, we would try to schedule this as a lunch meeting/tour. If you would be amenable to this, please let me know. I look forward to hearing from you, and hope you each have a pleasant weekend in the meantime.

Sincerely,

Jason Alexander

Assistant to the City Manager

City of Austin, Office of the City Manager

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