

**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN THE CITY OF AUSTIN  
AND THE  
AUSTIN INDEPENDENT SCHOOL DISTRICT (AISD)  
LITERACY FIRST**

### **Program Overview**

Please open the hyperlink below for a program overview.

- [This video](#) contains program-related information

### **What is the Purpose of the Agreement?**

City of Austin recognizes the importance of early intervention to improve the reading and writing skills of youth and supports the fundamental concept of Literacy First, a K-2<sup>nd</sup> grade Reading Tutoring Intervention program.

This is an interlocal agreement between the City of Austin and the Austin Independent School District in which the City of Austin provides \$100,000 in funding to support the Literacy First Program. Per Local Government Code, Chapter 791, AISD must fairly compensate the performing party for services or function performed under the contract.

### **Who Does the Program Serve?**

- Title I elementary schools within AISD.

### **What is the Term of the Agreement?**

The initial term for this agreement is October 1, 2021 through September 30, 2022 and will be renewed automatically on the anniversary date for four successive 12-month terms subject to Austin City Council appropriation.

### **What Services and Deliverables will AISD Provide?**

- The Literacy First program will be administered and be made available to at least 300-350 students attending the aforementioned elementary schools.
- AISD will waive rental fees associated with the City's use of AISD facilities for the City's Creativity Club After-School Program, at Oak Hill Elementary School for the duration of this agreement.
- AISD will waive rental fees and ancillary costs associated with use of an auditorium, a gymnasium, a classroom, a stadium or field for a City public purpose as requested by the City throughout the duration of this agreement. Requests for classrooms, stadiums or fields will be mutually agreed upon by AISD and the City and entities will follow processes outlined in AISD's GKD (REGULATION) and GKD regarding facility use.
- If use of AISD facilities is outside the time the custodians are on regular duty at the campus, custodial fees may be charged. If the use of AISD facilities is on a weekend when the district is closed, utility costs may be assessed to the City.
- AISD will provide transportation for AISD students, who participate in PARD after-school programs, from the schools below to the designated PARD facility at the following locations:
  - Zilker Elementary School students to the Daugherty Arts Center for no more than 36 students per trip.

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- Gullett Elementary School students to Northwest Recreation Center for no more than 36 students per trip.
- Maplewood Elementary School students to Hancock Recreation Center for no more than 36 students per trip.
- Casey Elementary School students to Dittmar Recreation Center for no more than 24 students per trip.
- AISD will allow and assist in the facilitation of the marketing of PARD programs and employment opportunities to its students.
- AISD will provide to City a post-program report assessing program success, identifying issues and recommending changes to improve the program for the next mentoring year. The report requirements are:
  - Student assessment data demonstrating the percentage of students achieving benchmark scores for their grade level;
  - Total number of students tutored, percent of students who meet criteria for successful completion of the Literacy First program;
  - Detailed annual budget indicating the exact use of City funds in support of the Literacy First program; and
  - Any additional information reflecting student success as a result of enrollment in the program.

**What Services and Deliverables will the City Provide?**

- The City will assign a contract manager (Division Manager of Community Programs) to promptly review the report and provide AISD a communication that documents that services, deliverables, goals and objectives have been met by AISD.
- Additionally, the City's contract manager:
  - May meet with AISD to discuss any operational issues or the status of the services or work to be performed;
  - Will review and approve payments in accordance with the approved payment plan and with City financial policies.

**What are the Next Steps?**

- Request for City Council Action – December 9, 2021
- AISD Board of Trustees Approval – ITB
- Negotiate and Execute Agreement with AISD

**What Action is Being Requested?**

- Recommend to the City Council to authorize the negotiation and execution of an interlocal agreement with AISD.