



## Recommendation for Action

**File #:** 21-3599, **Agenda Item #:** 38.

12/9/2021

### **Posting Language**

Authorize award of a contract with Texas Disposal Systems Inc. for portable toilet rental, for a term of five years for a total contract amount not to exceed \$2,500,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Austin Public Health, Parks and Recreation Department.

### **Fiscal Note**

Funding in the amount of \$291,667 is available in the Fiscal Year 2021-2022 Operating Budget of Austin Public Health. Funding in the amount of \$125,000 is available in the Fiscal Year 2021-2022 Operating Budget of the Parks and Recreation Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued an Invitation for Bids (IFB) 8600 SLW1055 for these services. The solicitation was issued on August 16, 2021 and it closed on September 9, 2021. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135624)

[<https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=135624>](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135624).

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Wirtanen, at 512-974-7711 or [sandy.wirtanen@ustintexas.gov](mailto:sandy.wirtanen@ustintexas.gov)

[<mailto:sandy.wirtanen@ustintexas.gov>](mailto:sandy.wirtanen@ustintexas.gov).

### **Additional Backup Information:**

The contract will provide rental, delivery, maintenance, and service of portable toilets. The portable toilets will be rented on an annual, monthly, weekly, or daily basis to include holidays, weekends, and special events. Accessibility and use of the portable toilets will be available to handicapped and non-handicapped citizens for special events where permanent restroom facilities are unavailable. Additionally, Austin Public Health will utilize the contract due to the demand to provide alternative methods of maintaining hygiene for vulnerable populations throughout the City.

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The current contract expires on January 17, 2022. The requested authorization amount was determined using departmental estimates based on historical spend and future usage. The recommended contractor is not the current provider for these services.

**Strategic Outcome(s):**

Health and Environment.