

Versión en español a continuación.

Finance/Allocations Committee Meeting of the HIV Planning Council

WEDNESDAY, July 21, 2021

Finance/Allocations Committee Meeting to be held on July 21, 2021, with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (07/20/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **July 21, 2021, HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>

Reunión del **Finance/Allocations Meeting of the HIV Planning Council**

Wednesday, July 21, 2021

FECHA de la reunion (Julio 21, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**07/20/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>

**HIV PLANNING COUNCIL
FINANCIAL/ALLOCATIONS COMMITTEE
WEDNESDAY, July 21, 2021
6:00 PM-8:00 PM
VIA VIDEOCONFERENCING**

FINANCIAL/ALLOCATIONS COMMITTEE MEMBERS:

Committee Chair-Barry Waller, Lee Miranda, Dennis Ringler, Mattyna Stephens, and A. Daniel Ramos

AGENDA

CALL TO ORDER

Meeting called to order at 6:04 pm.

Committee in Attendance: Committee Chair-Barry Waller, Lee Miranda, and A. Daniel Ramos

Staff in Attendance: Hailey de Anda, Jaseudia Killion, Dylan Keesee, and Kodjo Dodo

AA in Attendance: Justin Ferrill and Anthony Kitzmiller

Guest in Attendance: Emily McKay and Jonathan Garcia

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

Yes.

2. INTRODUCTION/ANNOUNCEMENTS

Hailey – I'm excited to say as of Monday we have a regular manager for the Planning and Evaluation Unit. Hailey introduced Kodjo Dodo and welcomed him. Hailey said goodbye to committee members and staff.

3. APPROVAL OF MINUTES 🚩

Approved as written.

4. ADMINISTRATIVE AGENT REPORT

Anthony- I have sent the expenditure report to Jaseudia. Currently we should be at 33% and we are at 29.57% spent for the grant period. We are doing well and have them where they need to be.

5. ASSESSMENT OF THE ADMINISTRATIVE MECHANISM (AAM)

- a. Technical Assistance from Emily Gantz McKay
 - Emily shared PowerPoint and discussion was held between her and committee members.
 - PowerPoint was emailed out to you all.

6. DIRECTIVE REVIEW

Jaseudia- Two of these is new. Newly approved. ACA hasn't been yet, Strategic Planning/ Needs Assessment will review it, they do it yearly.

Lee and Daniel- typos in peer support:

- duplicate word
 - the first sentence is a phrase or clause, not a sentence
 - duplicate word on OAHS as well
- a. Peer Support
 - b. Outpatient Ambulatory Health Services
 - c. Affordable Care Act

7. REVIEW ANNUAL CALENDAR

- a. Review of the work plan calendar for this committee
 - For next month's meeting we have -Directive Review and Rapid Reallocation review – it's a new policy and I will bring back AAM stuff.
 - Read your bylaws, get familiar with them.
- b. Training recommendations from committee
 - Sent you some trainings
 - A huge training with Robert's Rule of Order and TOMA with the Parliamentarian.
- c. Committee Budget Recommendations
 - Upcoming conferences – to email Mallory

8. STAFF REPORT

- a. Part B

You have a new Part B person and he got off the call early. You have the report. He will present the report in the meeting on Monday. Questions can be taken to him, and I can have him respond at Business.
- b. Office of Support Staff

It is grant time. You do take a part of writing the grant. I will bring parts of the grant to committees. Your part is the AAM. That will be house in SP/NA.

ADJOURNMENT

Meeting adjourned at 7:31 pm.

 *Indicative of action items*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Allocations Committee, please contact Hailey de Anda at (512) 972-5862.