



**SPECIAL CALLED
HIV PLANNING COUNCIL
BUSINESS COMMITTEE MEETING
Monday, September 20, 2021, 6:00 P.M.
City Hall/ Remote**

HIV PLANNING COUNCIL MEMBERS:

Chair L.J. Smith, Vice-Chair Tarik Daniel, Caitlin Simmons, Barry Waller, Brooks Wood, Glenn Crawford, Non-Voting, Jonathan Garcia, Taylor Stockett, A. Daniel Ramos, and Rocky Lane, Non-Voting

-Attendance (present): Jaseudia Killion, Barry Waller, Charles Curry, Glenn Crawford, Anthony Kitzmiller, Patricia Niswander, Matthew Howrey, Ronald Stinson, Nel Hernandez, Steph Adler, Tarik Daniels, Sam Keffler, Anjelica Barrientos, Caitlin Simmons, Kodjo Dodo, Justin Ferrill, Daniel Ramos, Jonathan Garcia

AGENDA

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

Meeting began at 6:03 pm 9/20/2021

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

a. Introductions

- i. HIV Planning Council Applicants
 - i. Nel Hernandez
 - ii. Steph Adler
- ii. Additional Guests

b. Departures

- i. Mattyna Stephens

3. APPROVAL OF MINUTES 

Reviewing previous meetings:

-6/21/21: need to report votes, motion to approve minutes with edit 5.b.iii. on spelling (Piolet to Pilot) by Barry, seconded by Daniel. No objections to approve minutes with edits.



-7/6/21: Barry and Daniel see no needs for edits. No objection for the adoption of these minutes. Minutes then are adopted as they are.

-8/23/21: Caitlin motions to add EIS as additional conflict of interest. Daniel motions to edits 8.a.ii spelling, “interpretor” to “interpreter”. Tarik moves to approve minutes with corrections. No objection of these minutes. Minutes approved with edits.

4. CONFLICT OF INTEREST DECLARATIONS

- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

-Caitlin: service categories of foodbank, medical nutrition therapy, health insurance assistance program, medical case management, non-medical case management, oral health, and early intervention services

-Daniel: service categories of non-medical case management and medical case management

5. HIV AND AGING PRESENTATION Presented by BARRY WALLER AND CHARLES CURRY of the LGBT COALITION ON AGING

-The Coalition has sponsored a series of forums with HIV care providers and senior care providers to foster an exchange of knowledge and build familiarity

-Daniel: Where is information coming from regarding substance use and HIV?

-Barry: It’s Federal level and comes from grant makers.

-HRSA HIV & Aging document sent out in meeting email

6. NEW MEMBERSHIP APPROVALS

-Brooks is not here today, this was a committee recommendation, so no second is needed

- a. **Nel Hernandez** 

-Vote: Aye: Barry, Tarik, Daniel, Ronald, Caitlin; No: none

-Nel has been elected to membership

- b. **Steph Adler** 

-Vote: Aye: Barry, Daniel, Tarik, Ronald, Caitlin; No: none

-Steph has been elected to membership

7. ASSESSMENT OF THE ADMINISTRATIVE MECHANISM

- a. **Office of Support will discuss results and provide report**

-survey link ran out to subrecipients on August 30, 202, 4 responses from 7 subrecipients, 100% completion rate.

-Response summary covered by Jaseudia

-Both items will go into the grant application

-Patricia: the only place we have to worry about putting this in the application is in the PC chair



-Barry: disappointed in the 4 out of 7 responses, would like to have a discussion about this. Maybe should contact those that didn't respond and find out why they didn't respond.

b. HIV Planning Council Vote to Approve Results and Report

-Jaseudia: some grammatical edits. Barry moves for approval; Daniel seconds the motion. No objections. The motion to approve is adopted.

8. COMMITTEE UPDATES

a. Governance/Membership Committee

i. STAR Awards

-Jaseudia: graphic designer working on STAR awards flyers; STAR awards season will be from October to December, accepting community nominees for service provider and community member

-Community will vote for community member, planning council will vote on service provider

ii. Recruitment and Retention for Membership Reflectiveness

-Committee recommendation for Nel and Steph

-Looking to make HIVPC more inclusive

b. Executive Committee

-no report

c. Care Strategies

-Haven't met in months due to lack of membership, no report

d. Strategic Planning/Needs Assessment

-Only one member right now, but with two new members on the way

e. Finance/Allocations Committee

-Haven't met in the last month but would like to meet to look at and discuss the St. Louis document

9. STAFF REPORT

-focusing heavily on the CABs. Mostly just business and executive that meet through the end of the year. Interviewed for a new admin senior. Will have a new admin senior hopefully starting in October and new PHAB will be coming in October as well.

a. Administrative Agent Report

-Justin: HOPWA RFA closed last week, evaluations begin shortly, Part A RFA closes next week and evaluations will begin after. Will be reallocating fiscal year 20 HRSA money and amending the contracts. Part A application is due October 6th, finishing up in next week or so, have reposted grants coordinator position for EHE and grants program manager position.

-Barry: are data documents able to be shared with us?

-Justin: I can pull that information and forward it to Jaseudia to disseminate

-Barry: will new state data system replacement create any major changes to the service delivery system?

-Justin: generally, the state hasn't given too much information yet, but new system could help with eligibility

b. Part B Report

-Jonathan: presented expenditure summary



-Caitlin: for part B funding for food bank, is that additional CAREs ACT funding? Jonathan: I can get clarification for you on that if you would like

c. Office of Support

ADJOURNMENT

-Jaseudia: let us know if there are any conferences you would like to attend: HIV & Aging on Dec. 1, Adherence, and United States Conference on HIV/AIDS

-Jaseudia: Ron will do training in October

-Tarik calls to adjourn at 7:44

⚡ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Jaseudia Killion at (512) 972-5806.