



**Water & Wastewater Commission  
Review and Recommendation**

<b>Commission Meeting Date:</b>	January 12, 2022	<b>COA Strategic Direction:</b>	Government that Works for All
<b>Council Meeting Date:</b>	January 27, 2022		
<b>Department:</b>	Financial Services Department		
<b>Client:</b>	Anna Bryan-Borja		
<b>Agenda Item</b>			
Recommend approval to award a contract with D.H. Pace Company, Inc. d/b/a Door Control Services for automatic door maintenance, repair, replacements, and inspection services, for a term of five years in an amount not to exceed \$2,550,000. Austin Water's total requested authorization is \$1,250,000.			
<b>Amount and Source of Funding</b>			
Funding is available in the Fiscal Year 2021-2022 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.			
<b>Purchasing Language:</b>	The Financial Services Department issued an Invitation for Bids (IFB) 5000 JOG1022 for these services. The solicitation issued on October 4, 2021 and it closed on November 4, 2021. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bid received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: <a href="#">Solicitation Documents</a> .		
<b>Prior Council Action:</b>	N/A		
<b>Boards and Commission Action:</b>	January 12, 2022 – To be reviewed by the Water and Wastewater Commission.		
<b>MBE/WBE:</b>	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.		

The contract will provide automatic door maintenance, repair, replacements, and inspection services for all City departments with automatic entry and exit doors that are motorized to open or close by a sensor. In addition, the contract will cover doors that may require repairs due to wear and tear and provide services for new City facilities. Technicians are required to be trained and certified by the American Association of Automatic Door Manufacturers to ensure the safe use of automatic doors.

This contract will replace an existing contract which expires on February 8, 2022. The requested authorization amount was determined using departmental estimates based on historical spend and future usage. The recommended contractor is not the current provider for these services.

If the City is unable to secure the contract, the City will not have a reliable source for automatic door maintenance and repair services. This will force the City to procure these services on the open market which could result in higher prices and increased downtime. The doors must remain in operation for the public to access and to secure City facilities.

### **PRICE ANALYSIS**

- a) Solicitations: 42 notices were sent, including 3 MBE and 0 WBE firms with no M/WBE firms responding.
- b) Cost Analysis: The proposed contract pricing is consistent with an 4.86% increase represented in the market.