



## Recommendation for Action

**File #:** 21-3792, **Agenda Item #:** 23.

1/27/2022

### **Posting Language**

Authorize award of a contract with D.H. Pace Company, Inc. d/b/a Door Control Services for automatic door maintenance, repair, replacements, and inspection services, for a term of five years in an amount not to exceed \$2,550,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

All City Departments.

### **Fiscal Note**

Funding in the amount of \$35,875 is available in the Fiscal Year 2021-2022 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued an Invitation for Bids (IFB) 5000 JOG1022 for these services. The solicitation issued on October 4, 2021 and it closed on November 4, 2021. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bid received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents <https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=135735>](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135735).

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Jo Gutierrez, at 512-974-2827 or [Jo.Gutierrez@austintexas.gov](mailto:Jo.Gutierrez@austintexas.gov) <<mailto:Jo.Gutierrez@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

January 10, 2022 - The Electric Utility Commission meeting was cancelled due to lack of quorum.

January 12, 2022 - Recommended by the Water and Wastewater Commission on a 8-0 vote with Commissioners Atallah and Williams absent.

### **Additional Backup Information:**

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The contract will provide automatic door maintenance, repair, replacements, and inspection services for all City departments with automatic entry and exit doors that are motorized to open or close by a sensor. In addition, the contract will cover doors that may require repairs due to wear and tear and provide services for new City facilities. Technicians are required to be trained and certified by the American Association of Automatic Door Manufacturers to ensure the safe use of automatic doors.

This contract will replace an existing contract which expires on February 8, 2022. The requested authorization amount was determined using departmental estimates based on historical spend and future usage. The recommended contractor is not the current provider for these services.

If the City is unable to secure the contract, the City will not have a reliable source for automatic door maintenance and repair services. This will force the City to procure these services on the open market which could result in higher prices and increased downtime. The doors must remain in operation for the public to access and to secure City facilities.

**Strategic Outcome(s):**

Government that Works for All.