



Business Committee Meeting of the HIV Planning Council Monday, November 22, 2021

The Business Committee Meeting to be held 11/22/2021 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (11/21/2021 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the November 22, 2021 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Versión en español a continuación.

Reunión del Business Committee Meeting of the HIV Planning Council

FECHA de la reunion (Noviembre 22, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**11/22/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.gov** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
BUSINESS COMMITTEE MEETING MINUTES
Monday, November 22, 2021, 6:00 P.M.
City Hall/ Remote**

HIV PLANNING COUNCIL MEMBERS:

Chair L.J. Smith, Vice-Chair Tarik Daniels, Caitlin Simmons, Barry Waller, Brooks Wood, Glenn Crawford, Non-Voting, Jonathan Garcia, A. Daniel Ramos, and Rocky Lane, Non-Voting

MINUTES

CALL TO ORDER

Meeting called to order at 6:03PM by Daniel Ramos

Council Members in Attendance: *Caitlin Simmons, Barry Waller, Brooks Wood, Glenn Crawford, Non-Voting, Jonathan Garcia, A. Daniel Ramos, and Rocky Lane, Non-Voting*

Council Members Absent: *Chair L.J. Smith, Vice-Chair Tarik Daniels*

Staff in Attendance: *Jaseudia Killion, Deena Rawleigh, Matthew Howrey, Irvine Tessier, Flor Hernandez-Ayala, Kodjo Dodo, Patricia Niswander*

Administrative Agent: *Anthony Kitzmiller*

Community Members:

Presenters: *Nancie Putnam*

Guests: *Samuel Keffler, Ronald Stinson*

Citizen Communication: *None*

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

a. Introductions

- Deena Rawleigh – Administrative Senior



- Samuel Keffler – Prospective new member
- Daniel Ramos leaving Council either this month or next

3. APPROVAL OF MINUTES

- a. Approved unanimously

4. CONFLICT OF INTEREST DECLARATIONS

- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
 - Caitlin Simmons – Food bank, medical nutrition therapy, oral health, health insurance assistance program, non-medical case management, medical case management, early intervention services

5. DATA PRESENTATION BY NANCIE PUTNAM

- a. Data changes in the Ryan White Funded Programs
 - Ryan White Part A Notice of Funding Opportunity (NOFO) for 2022-2025
 - Funding amount not announced yet
 - Data.austintexas.gov
 - New data changes
 - Changes to HIV Care Continuum
 - Updated Unmet Need Framework
 - Undiagnosed HIV
 - Focus on population with biggest disparities (Black MSM, Latinx MSM, Black women, transgender women)

6. NEW MEMBER VOTE

- a. Discussion
 - Introduction by Brooks
- b. Vote to Approve Samuel Keffler
 - Daniel Ramos - aye
 - Barry Waller - aye
 - Brooks Wood – aye
 - Caitlin Simmons - aye
 - Jonathan Garcia – aye
- c. Vote passes – will go to mayor for final approval



7. 2022 MEETING TIMES AND LOCATIONS

a. Discussion

- Always be hybrid per bylaws
- Current meetings at City Hall, every committee meets at 6pm except executive at 5pm, governance/membership at noon at RBJ
- Locations outside of Travis County confirmed? - No
- Amount of recipients outside Travis?
 - 85% in Travis
 - Approximately 58 clients in outlying counties
- Daniel Ramos abstaining
- Rooms at City Hall limited

b. Votes

- Vote only needed for change
- Vote not needed – schedule will remain the same

8. WORLD AIDS DAY EVENTS

a. Anyone interested in HIV and Aging conference (Dec. 1st) please contact HIVPC for registration (hybrid event)

- HIVPC will be tabling in AM

b. World AIDs Day Proclamation

- Delta Sigma Theta has drafted, Jaseudia will edit, then submit to mayor's office
- Will check on mayor's availability
- Panel event Dec. 1st evening (hybrid event)
 - HIVPC and one AA member requested to attend

c. Hill Country Ride for AIDS

- Kick-off event Dec. 1st at Austin Beerworks
- 2nd event Jan. 20th

d. Man in the Mirror event Dec. 4th

9. COMMITTEE UPDATES

a. Governance/Membership Committee

- STAR Awards
 - Promotional materials finished



- Feb. 25th tentative date for ceremony
- Recruitment and Retention for Membership Reflectiveness
 - No updates
 - Will no longer have quorum – Taylor not renewing membership
 - New applicants in progress
 - Will continue to meet through end of year for onboarding
- b. Executive Committee
 - Will meet in Dec. if there is a financial reason
- c. Care Strategies
 - Did not meet
- d. Strategic Planning/Needs Assessment
 - Did not meet
- e. Finance/Allocations Committee
 - Did not meet

10. STAFF REPORT

- a. Administrative Agent Report
 - Unobligated balances of service categories
 - Rapid reallocation
 - Waivers for 2021/22 grant period
 - 2022 Part A awards not announced yet
- b. Part B Report
 - New planner coming onboard
- c. Office of Support
 - HIVPC budget is underspent – reallocation possibility
 - Meeting with project officer next month for gift card purchase approval
 - Staples gift cards for focus groups
 - Goal to launch Needs Assessment survey remotely

ADJOURNMENT

Adjourned at 8:04PM by Daniel Ramos

★ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Jaseudia Killion at (512) 972-5806.