



Versión en español a continuación.

Executive Committee Meeting of the HIV Planning Council TUESDAY, December 7, 2021

Executive Committee Meeting to be held December 7, 2021, with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (12/06/2021 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **December 7, 2021, HIV Planning Council** Meeting, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker's name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Executive Committee Meeting of the HIV Planning Council**

MARTES, Diciembre 7, 2021

FECHA de la reunion (December 7, 2021)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**12/06/2021** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
EXECUTIVE MEETING MINUTES
Tuesday, December 7, 2021, 5:00 P.M.
City Hall/ Remote Meeting
Austin, Texas**

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair Tarik Daniels, Secretary A. Daniel Ramos, Barry Waller, and Brooks Wood

MINUTES

CALL TO ORDER

Meeting called to order at 5:18PM by Tarik Daniels

Council Members in Attendance: *Chair L.J. Smith, Vice-Chair Tarik Daniels, Barry Waller, Brooks Wood*

Council Members Absent:

Staff in Attendance: *Jaseudia Killion, Deena Rawleigh, Matthew Howrey, Irvine Tessier, Kodjo Dodo*

Administrative Agent: *Anthony Kitzmiller, Patricia Niswander, Justin Ferrill*

Community Members: *None*

Presenters: *None*

Guests: *None*

Citizen Communication: *None*

CITIZEN COMMUNICATION

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

- Certified by Tarik Daniels

2. INTRODUCTION/ANNOUNCEMENTS

a. Special Election for Secretary

- Daniel Ramos leaving



- Asking for nominees

3. APPROVAL OF MINUTES

- Approval of October minutes tabled
- Approval of November minutes passed unanimously

4. DECEMBER EVENTS

- a. World AIDS Day Proclamation
- b. World AIDS Day Panel Discussion
 - Pickup of Proclamation from mayor's office on Dec. 9th
 - Jaseudia will email mayor's office for further details on pickup
 - Event flyer sent on 3rd, but will resend

5. COMMITTEE UPDATES

- a. Discussion on Proceeding with each Committee's deliverables over the next few months
- b. Governance/Membership
 - i. Membership Reflectiveness
 - Lack of quorum preventing new membership approvals
 - Executive Committee Recommendation to Business Committee
 - Barry – I would motion that we combine some of our current committees in order be able to reach a quorum and conduct the business of those committees within that form
 - Brooks – seconded
 - Tarik – The recommendation of the executive committee of the HIV Planning Council is that we combine some of our committees to reach a quorum, and be able to conduct business in our subcommittee groups.
 - Vote - passed
 - LJ Smith – Aye
 - Tarik Daniels – aye
 - Barry Waller – aye
 - Brooks Wood – aye
 - ii. STAR Awards
 - Date finalized, need to open nominations
- c. Care Strategies
 - i. Chair Needed
 - Will decide after decision about collapsing subcommittees
- d. Finance/Allocations
 - Haven't met due to lack of quorum
 - Current spending being handled by Business Committee
 - Waiting on notices from mayor's office for approval of new members
 - PSRA starting in spring
 - St. Louis document in progress, will be ready for Strategic Planning meeting next month
- e. Strategic Planning/Need Assessment



- i. New Chair Needed
- f. Executive
 - Thinking strategically about positioning for success next year

6. ADMINISTRATIVE AGENDA REPORT


- a. Planning Council Budget
 - Finalized reallocations, will be presented in next Business meeting
 - Funds must be spent by end of February
- b. Emergency Financial Assistance
 - RFA applications closed, award recipients notified
 - Some funding proposed to be spent on housing instead of medication
 - Jaseudia will bring PCN1602 to Business meeting so that Planning Council can decide how to handle the EFA
 - Moving forward should have agreements in writing
 - Next PSRA best time to review data, solidify decision

7. HIV PLANNING COUNCIL STAFF REPORT

- Planner being hired soon
- Membership huge priority for next year
- Gift card refunds still in progress
- a. Yearly Kick Off Meeting
 - Preference for 2 day, hybrid meeting
 - Jaseudia will present planning options, survey for dates

ADJOURNMENT

- *Adjourned at 6:04pm by Tarik Daniels*

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**