



Recommendation for Action

File #: 22-1300, **Agenda Item #:** 19.

2/17/2022

Posting Language

Authorize negotiation and execution of a multi-term contract with Code 4 Emergency Services LLC to administer secondary employment and related services of off-duty Travis County Deputies for City of Austin special events, for up to five years in an amount not to exceed of \$2,500,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Financial Services Department.

Client Department(s)

Austin Police Department.

Fiscal Note

Funding in the amount of \$500,000 is available in the Fiscal Year 2021-2022 Operating Budget of the Austin Police Department. Funding for the remaining of the contract period is contingent upon available funding in future budgets.

Purchasing Language:

The contract is available through a cooperative purchasing agreement with Travis County. The Financial Services Department has determined that this contractor best meets the needs of the Department to provide the services required at the best value for the City.

For More Information:

Inquiries should be directed to Marian Moore at, 512-974-2062 or Marian.Moore@austintexas.gov.

Additional Backup Information:

The contractor will administer secondary employment and related services including requests for service, managing employee profiles, scheduling, payroll reporting, billing/invoicing, accounts payable and policy enforcement of Travis County Sheriff's Office (TCSO) deputies for City sponsored/co-sponsored Special Events (e.g. parades, festivals, etc.).

The Austin Police Department (APD) Special Events Unit projects patrol shifts being understaffed for special events such as South by Southwest for at least the next three years. TCSO assistance is needed to adequately staff these events and supplement shifts APD is unable to fill internally. TCSO has an established agreement with the contractor to employ off-duty deputies and administer secondary employment on behalf of the agency.

If the City is unable to execute this contract, it could result in APD not being able to adequately staff City

sponsored/co-sponsored Special Events.

A cooperative purchase agreement is an agreement between governmental entities establishing the legal grounds for participating governmental entities to establish and share cooperative contracts. The City enters into cooperative purchase agreements to access the cooperative contracts of other governmental entities, as well as to share the City's cooperative contracts with other governmental entities.

The agreement is entered into under the provision of Chapter 271, Subchapter F, Texas Local Government Code.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$ 1,500,000
Optional Extension 1	1 yr.	\$ 500,000
Optional Extension 2	1 yr.	\$ 500,000
TOTAL	5 yrs.	\$2,500,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Safety.