



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, JANUARY 11, 2022**

The Airport Advisory Commission convened in a regular meeting on Tuesday, January 11, 2022.

CALL TO ORDER

Chair E. Sepulveda called the Commission Meeting to order at 3:01 p.m.

Commissioners in Attendance:

Eugene Sepulveda – Chair	Raymond Young
Scott Madole – Vice Chair	Chad Ennis
Jeremy Hendricks - Secretary	Vicky Sepulveda
Billy Owens	Ernest Saulmon

Commissioners Absent:

Jonathan Coon	Wendy Price Todd
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CITIZENS COMMUNICATIONS:

None.

1. APPROVAL OF MINUTES

- a) The minutes from the meeting of October 12, 2021 were approved on Commissioner Saulmon’s motion, Commissioner Young seconded. Motion passed on an 8-0-0-2 vote. Commissioners Coon and Todd were absent.

2. WRITTEN STAFF BRIEFINGS

- a) “November Financial Results” prepared by Rajeev Thomas, Deputy Chief of Finance.
- b) “AUS Air Service Update” prepared by Jamy Kazanoff, Air Service Development.

3. VERBAL STAFF BRIEFINGS

- a) “Updates from the Chief Executive Officer regarding carbon neutrality at AUS” presented by Jacqueline Yaft, Chief Executive Officer and Shane Harbinson, Deputy Chief Officer of Planning and Development.
- b) “Updates from the Chief Executive Officer regarding outreach and scheduling related to the AUS fuel farm community meetings” presented by Jacqueline Yaft, Chief Executive Officer.
- c) “Airport Expansion and Development Program (AEDP) Update” presented by Tracy Thompson, Interim Chief Officer of Development, and Shane Harbinson, Deputy Chief Officer of Planning and Development.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of four contracts with Ricondo Associates Inc., Unison Consulting, Inc., Leighfisher Inc., and Frasca Associates LLC for financial and other related consulting services, each for a term of five years for total contract amounts not to exceed \$2,500,000 divided among the contractors.

A motion to approve was made by Secretary Hendricks; Commissioner Saulmon seconded. Motion passed on an 8-0-0-2 vote. Commissioners Coon and Todd were absent.

- b) Approve ratification of a contract with Netsync Network Solutions to provide Cisco Smartnet maintenance and support services in the amount of \$240,000.

A motion to approve was made by Commissioner Saulmon; Commissioner Young seconded. Motion passed on an 8-0-0-2 vote. Commissioners Coon and Todd were absent.

- c) Authorize negotiation and execution of a Construction Manager-at-Risk agreement with JE Dunn/Clark, a Joint Venture, for preconstruction and construction services for the Barbara Jordan Terminal (BJT) in an amount not to exceed \$46,000,000.

A motion to approve was made by Vice Chair Madole; Commissioner Saulmon seconded. Motion passed on an 8-0-0-2 vote. Commissioners Coon and Todd were absent.

5. ACTION ITEMS

None.

6. OLD BUSINESS

City Council actions since the last AAC meeting were reviewed.

7. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member
 - Passenger traffic for November 2021 exceeded the numbers for November 2019. Cargo traffic is also up by 38 percent.
 - The AAC recognizes the new nonstop service announcements including London Heathrow (LHR) on Virgin Atlantic as well as service to Amsterdam, Calgary, and Frankfurt.
 - The Environmental Assessment for the Barbara Jordan Terminal projects is expected in March.
 - The CEO updated the AAC on the proposed fuel facility and efforts for community outreach. Results of these community meetings is expected by next month.
- b) Future Agenda Items
- c) Next scheduled meeting February 8, 2022 at 3:00 p.m.

ADJOURNMENT

Chair E. Sepulveda adjourned the meeting at 4:07 p.m.

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For more information on the Airport Advisory Commission, please contact Executive Liaison Tracy Thompson at tracy.thompson@austintexas.gov or Staff Liaisons Steve Khanoyan at (312) 723-2619 or stephen.khanoyan@austintexas.gov and Ammie Calderon at (512) 530-6605 or ammie.calderon2@austintexas.gov.