



Austin-Travis County Food Policy Board

MEETING MINUTES December 13th, 2021

The Austin-Travis County Food Policy Board (ATCFPB) convened on Monday December 13th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 1405 Event Center, Austin, TX 78752

Board Members in Attendance:

Joy Casnovsky, Frances Deviney, Kacey Hanson, Karen Magid, Emily De Maria, Sharon Mays, Dr. Rosamaria Murillo

Board Members Absent:

Andrea Abel, Joi Chevalier, Cecilia Hogan, Ryan Rosshirt, Errol Schweizer

Staff in Attendance:

Amanda Rohlich

CALL TO ORDER

Board Chair Sharon Mays called the meeting to order at 6:16 pm

CITIZEN COMMUNICATION: GENERAL - none

1. APPROVAL OF MINUTES FROM NOVEMBER MEETING

Board Member Karen Magid motioned to approve the meeting minutes from November 8th, 2021, with Board Member Frances Deviney seconding the motion. Passed on a 7-0 vote.

2. OLD BUSINESS

- a. Board Infrastructure & Protocol
 - i. Review Board Members' meetings with City and County Officials – no discussion
 - ii. Review prior board recommendations and discuss City and County budgets and staff position
 - i. Discussion about including responsible implementing partners in all future recommendations to underscore the need for auxiliary support.
 - iii. Community engagement – no discussion
- b. Board vacancies and appointments
 - i. One existing vacancies with the County; Commissioner Brigid Shea's appointment is vacant
- c. Discuss Annual Internal Review and Draft Activity Tracking Form
 - i. How often should it be filled out? Monthly, quarterly?
 - ii. Who fills it out?
 - iii. Add the following
 - i. Who else are you working with?
 - ii. Descriptors of Question 10 "How 'baked' is the work?"
 - iv. Start using in January to test the form

Frances Deviney left the dais at 7:08 pm and returned to dais at 7:10 pm.

4. NEW BUSINESS

- a. Working Group and Individual Project Briefings
 - i. Discuss and take possible action on the Good Food Purchasing Program
 - i. Make edits so that the County is consistently included in the language
 - ii. Karen to make edits on the 100%
 - iii. Frances Deviney motioned to approve recommendation pending edits, with Joy Casnovsky seconding. The recommendation passed on a 7-0 vote.
 - ii. Healthy Food Access WG
 - iii. Food System Planning WG – discussing Community Advisory Committee Charter
 - iv. Charitable Feeding Organization Permitting – how to ensure we get updates on this
- b. Review of Board Member Assignments
 - i. Amanda Rohlich to check in with Emily Ackland on Commissioner Shea’s vacancy and determine who will serve as the County liaison.
 - ii. Joy Casnovsky to check in with Emily Ackland and Edwin Marty about opportunities to strengthen Travis County liaison support for the board with additional position. If anyone else is interested, reach out to Joy Casnovsky.
 - iii. Andrea Abel and Karen Magid in need of reappointment; Amanda to help elevate this to relevant Commissioners by alerting Emily Ackland
 - iv. Board members to send feedback on the Annual Internal Review Activity Tracking form to Amanda Rohlich and Sharon Mays
 - v. Sharon Mays to reach out to Grisel Saenz to report back on Charitable Feeding Organization

5. FUTURE AGENDA ITEMS

- a. Budget presentations

ADJOURNMENT

Board Chair Sharon Mays adjourned the meeting at 8:01 pm.