



Special Called Business Committee Meeting of the HIV Planning Council

Tuesday, February 22, 2022

The Business Committee Meeting to be held 2/22/2022 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (2/21/2022 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the February 22, 2022 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Versión en español a continuación.

Reunión del Business Committee Meeting of the HIV Planning Council

FECHA de la reunion (Martes, 22 de Febrero, 2022)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**2/21/2022** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.gov** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



AGENDA
HIV PLANNING COUNCIL
SPECIAL CALLED BUSINESS COMMITTEE MEETING
Tuesday, February 22, 2022, 6:00 P.M.
Remote via Teams

HIV PLANNING COUNCIL MEMBERS:

Chair L.J. Smith, Vice-Chair Tarik Daniel, Caitlin Simmons, Barry Waller, Brooks Wood, Glenn Crawford, Non-Voting, Jonathan Garcia, and Rocky Lane, Non-Voting, Nel-Marinel Hernandez, Steph Adler

AGENDA

CITIZEN COMMUNICATION

The first 10 speakers signed no later than noon on **2/21/2022** will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

2. INTRODUCTION/ANNOUNCEMENTS

- a. Introductions

3. APPROVAL OF MINUTES

4. CONFLICT OF INTEREST DECLARATIONS

- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

5. SPECIAL ELECTION NOMINATIONS FOR SECRETARY

6. TRAINING PROVIDED BY OFFICE OF SUPPORT

- a. HIV Planning Council 101
- b. By-laws and MOU
- c. Policies and Procedures

7. SYSTEM OF CARE ANALYSIS RECOMMENDATIONS

- a. Discussion of recommendations

8. NEEDS ASSESSMENT SURVEY UPDATE

- a. Overview of Needs Assessment
- b. Discussion of administering survey



9. COMMITTEE UPDATES

- a. Governance/Membership Committee and Care Strategies
 - i. STAR Awards
 - ii. Recruitment and Retention for Membership Reflectiveness
- b. Executive Committee
- c. Finance/Allocations Committee and Strategic Planning/Needs Assessment

10. IN-PERSON MEETINGS

- a. Discussion

11. ADMINISTRATIVE AGENT REPORT

12. STAFF REPORT

- a. Part B Report
- b. Office of Support
 - i. Conferences

ADJOURNMENT

⚡ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Jaseudia Killion at (512) 972-5806.