

# **AUSTIN ECONOMIC DEVELOPMENT CORPORATION**

**MARCH 2, 2022, 1:00PM**

**CITY OF AUSTIN: PERMITTING AND DEVELOPMENT CENTER**

**6310 WILHELMINA DELCO DRIVE, AUSTIN, TX 78752**

## **EXECUTIVE COMMITTEE: SPECIAL CALLED MEETING AGENDA**

### **CALL TO ORDER**

#### **PUBLIC COMMUNICATION: GENERAL**

The first 10 speakers who register to speak no later than noon the day of the meeting will be allowed a three-minute allotment to address their concerns regarding items posted or not posted on the agenda.

#### **1. APPROVAL OF MINUTES**

Approve the minutes of the January 26, 2022, Executive Committee meeting.

#### **2. NEW BUSINESS**

For discussion and possible action regarding the following:

- a.** Report and discussion from the President and CEO including an update on priority projects, a review of upcoming public events or meetings, and an update on administrative development and budget of the organization.
- b.** Discuss the expansion of the contract with Winstead for outside legal counsel services scoped by AEDC and procured through the City of Austin to consider lengthening the term to the end of the 2022 calendar year and increase the spending capacity to \$90,000.
- c.** Discussion regarding Staff recommendation to update the Board Meeting Calendar and consideration of the Executive Committee to provide a recommendation during the March AEDC Board Meeting.
- d.** Discussion on role(s) of the Board and Executive Committee and consideration of membership for the Committee.

#### **3. OLD BUSINESS**

For discussion and possible action regarding the following:

- a.** Discussion on role(s) of the Audit Committee, expanding duties to include Finance, and consideration of membership for the Committee.
- b.** Discussion of agenda items for the March 21, 2022, Board Meeting.
- c.** Future items for Executive Committee Meetings.

### **ADJOURNMENT**

*The Corporation reserves the right to go into executive session pursuant to Section 551.071 of the Texas Government Code to receive advice from Legal Counsel regarding any item on this agenda or for any other lawful purpose.*

## MEETING PARTICIPATION

The public may join the meeting in-person. Additional information and past meeting files can be found at: <https://www.austintexas.gov/department/austin-economic-development-corporation>. Information related to location and parking can be found at: <http://austintexas.gov/pdc>.

Public comment will only be allowed in-person and all speakers must register in advance (before noon on the day of the meeting). All public comment will occur at the beginning of the meeting. To speak at the **Austin Economic Development Corporation Meeting**, members of the public must

- Call or email the board liaison at **512-431-6271** or [david@austinedc.org](mailto:david@austinedc.org) no later than noon, the day of the meeting. The following information is required: speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, email address and telephone number (must be the same number that will be used to call into the meeting).
- Speakers must arrive and sign-in prior to meeting start time to speak, late speakers will not be accepted and will not be able to speak.
- Speakers signed up prior to the meeting being called to order will be allowed a three-minute allotment to address their concerns regarding items posted or not posted on the agenda.
- A speaker who requires a translator or interpreter will be allowed double the amount of time of a speaker who does not require a translator. The same doubled time limit (six minutes) will apply to a speaker with a disability who needs assistance in a manner that requires additional time to deliver the speaker's message. The doubled time limits apply to speakers with special requirements during general public communication and to those signed up to speak on a specific agenda item.

The Austin Economic Development Corporation is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request and availability. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call David Colligan, with the Austin Economic Development Department, at 512-431-6271, for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Economic Development Corporation, please contact David Colligan at 512-431-6271 or [david@austinedc.org](mailto:david@austinedc.org).