



**Independent Citizens Redistricting Commission (ICRC)  
January 19, 2022, at 6:00 p.m.  
Permitting and Development Center (PDC); Event Center  
6310 Wilhelmina Delco Dr.  
Austin, TX 78752**

**CURRENT COMMISSION MEMBERS:**

*Prabhu Kannan  
Brigham Morris  
Errol Hardin  
Eugene Schneider  
Erin Dempsey  
Luis Gonzalez, Vice-Chair  
Dr. Sterling Lands*

*Hoang Le  
Shaina Kambo  
Sara Inés Calderón  
Selina Yee  
Christina Puentes, Chair  
Joshua Blank  
Camellia Falcon*

<b>Members in Attendance</b>	<b>Staff In Attendance</b>
<i>Christina Puentes, Chair Luis Gonzalez, Vice Chair Joshua Blank Sara Inés Calderón Erin Dempsey Camellia Falcon Errol Hardin Shaina Kambo Prabhu Kannan Hoang Le Eugene Schneider Selina Yee</i>	<i>Matthew Dugan, City's Planning Manager Gretchen Nagy, Travis County Voter Registration Director Eric Stene, City Clerk's Records and Information Office Manager George Korbel, Mapping Specialist Christine Granados, ICRC Administrative</i>

**DRAFT MINUTES**

**Meeting Goals: Update on Travis County Redistricting; Discussion of Retention of Records and Documents; Approval of Final Report; Approval of New Staff Contracts; Discussion of Creating Criteria for Staff to Act Upon Future Annexations; Updates on Roadmap/Timeline; and Updates from Working Groups and Subcommittees**

**CALL TO ORDER**

*Chair Puentes called the meeting to order at 6:08 p.m. with 10 members present. Commissioner Schneider joined at 6:10 p.m. and Commissioner Le joined at 6:13pm.*

**CITIZEN COMMUNICATION: GENERAL**

*There was no citizens communication.*

## 1. APPROVAL OF MINUTES

*The Dec. 15, 2021, ICRC meeting minutes were approved unanimously without objection.*

## 2. NEW BUSINESS

The ICRC may discuss and take action on the following agenda items:

- A. Update on county redistricting from Gretchen Nagy, Travis County Voter Registration Director

*Nagy gave an update on the shortened timeframe for Travis County redistricting*

- B. Discussion of Retention of ICRC Records and Documents: City Clerk Eric Stene, Records and Information Management Officer (CRM)

*Stene explained the ICRC should turn over documents to their staff liaison for the city's records retention of documents and that those records will be kept for 20 years (2042).*

*Commissioners agreed to forward all documents to administrative manager by Feb. 2, 2022.*

- C. Update on Roadmap/Timeline

*Granados gave an update on the 2031 ICRC Roadmap/Timeline.*

- D. Discussion on creating criteria for staff to act upon future annexations

*Commissioners discussed creating criteria for city staff to act upon future annexations and agreed that all future annexations would be handled directly by the commission.*

- E. Updates from Working Groups/Subcommittees

- 1) Social Media/Press Release Working Group

*Commissioner Falcon gave an update.*

- 2) Advertising/Website Working Group

*Commissioner Yee gave an update on website progress and advertising the ICRC map in 2022.*

- 3) Finance Subcommittee

*Vice Chair Gonzalez explained that \$100,000 of the \$150,000 budget (67%) for fiscal year 2022 had been spent.*

- 4) Final Report Subcommittee

*Commissioner Blank had no update.*

- F. Housekeeping

*Chair Puentes asked commissioners to reserve Feb. 16, 2022, for a meeting if needed.*

## **2. UNFINISHED BUSINESS**

The ICRC may discuss and take action on the following agenda items:

A. Approve and sign final report

*On Commissioner Schneider's motion and Commissioner Gonzalez's second, the ICRC unanimously approved and adopted the 2021 ICRC Final Report as submitted.*

B. Approve new contract for administrative manager

*Commissioners approved new letter of engagement for Administrative Manager to an hourly rate of \$50 an hour from Jan. 1, 2022, to June 30, 2022.*

## **FUTURE AGENDA ITEMS**

- *No further business*

## **ADJOURNMENT**

*Chair Puentes adjourned the meeting at 7:40 p.m. with no objections.*

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For more information on the Independent Citizens Redistricting Commission, please contact Matt Dugan at 512-974-7665 and [matthew.dugan@austintexas.gov](mailto:matthew.dugan@austintexas.gov) or Lisa Rodriguez at 512-974-3119 and [lisa.rodriquez@austintexas.gov](mailto:lisa.rodriquez@austintexas.gov).