



**HISTORIC LANDMARK COMMISSION
PRESERVATION PLAN COMMITTEE
Wednesday, January 5, 2022 – 11:00 A.M.
Street-Jones Building, Room 400A
1000 E. 11th Street
Austin, Texas**

COMMISSION MEMBERS:

 X Beth Valenzuela, Chair
 X Ben Heimsath

 X Terri Myers

DRAFT MINUTES

CALL TO ORDER

CITIZEN COMMUNICATION: GENERAL

No citizen communication.

1. APPROVAL OF MINUTES

November 3, 2021

MOTION: Approve meeting minutes with corrected meeting time by Myers, Valenzuela seconds. Vote: 2-0.

2. DISCUSSION AND POSSIBLE ACTION

A. Discussion of updates to boards and commissions

- Staff will send update memo to related boards and commissions and offer presentation
- Some commissioners are updating their appointing Council members
- Committee members requested that the memo be sent to the Austin Economic Development Corporation

B. Debrief from November and December working group meetings: Tangible heritage and intangible cultural heritage

- Meeting structure: discussion of new topic, break, review draft recommendations
- Recentering equity
 - Ensure all voices are heard in small group brainstorm
 - 17 of 26 working group members completed a mid-point check-in survey
 - Be explicit about equity in upcoming topics, with equity evaluation framework reviewed for a sample draft recommendation

- Commissioners affirmed the importance of supporting other departments working in intangible heritage, such as the Austin History Center
 - Phase 2 activities: get broad community feedback, prioritize recommendations, estimate costs
- C. Updates on focus groups
- Focus groups of cultural and heritage organizations and legacy businesses have each met one time (of two meetings)
 - First meeting included project introduction and input on intangible heritage
 - Second meeting will focus on feedback on draft recommendations, as well as what's needed for successful implementation, partnerships, potential pitfalls
 - Neighborhood association focus group met once; two meetings to come
 - Commissioners can direct interested community members to staff
 - Discuss timing for commissioners to engage Council later

Commissioner Heimsath arrives.

- D. Feedback on draft recommendations for intangible heritage
- Commissioners provided feedback on draft recommendations, including geographic components to intangible heritage
 - Commissioners discussed ways to continue to engage working group and focus group members later

Commissioner Myers leaves.

- E. Feedback on draft brief for January 13 working group meeting
- Commissioners provided feedback on the draft brief
- F. Preparation for upcoming working group meetings: What questions should we be sure to research?
- How long have programs or policies been around?
 - How do you measure effectiveness?
 - What changes have you made over time? What changes would you like to make?
 - Include Texas cities in good practice research, especially enforcement: Galveston, El Paso, Houston, Tyler, Marshall, Brownsville

ADJOURNMENT 1:02 P.M.

MOTION to adjourn by Heimsath, Valenzuela seconds. Vote: 2-0

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the Historic Preservation Office at 512-974-1686 for additional information; TTY users route through Relay Texas at 711.

For more information on the Preservation Plan Committee, please contact Cara Bertron, Senior Planner, at 512-974-1446.

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