



**AIRPORT ADVISORY COMMISSION MEETING
APRIL 12, 2022 3:00 PM
2716 SPIRIT OF TEXAS DRIVE
ROOM 160 (Board Room and Public Comments)
ROOM 174 (Public Viewing of Proceedings via videoconference)
AUSTIN, TEXAS 78719**

Some members of the Commission may be participating via videoconference.

Live audio of the meeting will be available as an alternative to attending in person. Please email Steve Khanoyan at Stephen.Khanoyan@austintexas.gov by noon of the day of the meeting for dial-in details.

Public communication is welcome either in person or via dial-in. Any member of the public wishing to address the Commission in person may sign in before the meeting or, if via dial in, by noon of the meeting date by emailing Steve Khanoyan at Stephen.Khanoyan@austintexas.gov. Please include the phone number you will be calling from in your email.

CURRENT BOARD MEMBERS:

Eugene Sepulveda, Chair
Scott Madole, Vice-Chair
Jeremy Hendricks, Secretary
Wendy Price Todd
Vicky Sepulveda

Ernest Saulmon
Jonathan Coon
Billy Owens
Raymond Young
Chad Ennis

AGENDA

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three minute allotment to address their concerns regarding items not posted on the agenda. Please see further instructions on registration above.

1. INTRODUCTION OF NEW EXECUTIVE STAFF

- a) Jill Goodman, Deputy Chief of Innovation and Strategy
- b) Kevin Russell, Deputy Chief of Talent

2. APPROVAL OF MINUTES

March 8, 2022 meeting.

3. STAFF REPORTS

- a) February 2022 Financial Results.
(Prepared by Rajeev Thomas, Deputy Chief of Finance)
- b) AUS Air Service Update.
(Prepared by Jamy Kazanoff, Air Service Development)

4. STAFF BRIEFINGS

- a) Financial updates and status and schedule of bonds issuance presented by Rajeev Thomas, Deputy Chief Officer Finance.
- b) Introduction of HNTB presented by Tracy Thompson, Chief Officer of Administration and External Affairs and Julie Wienberg, VP Aviation Architecture, HNTB.
- c) Airport Expansion and Development Program (AEDP) Updates regarding solicitations, environmental assessment status and public comments, and terminal optimization presented by Lyn Estabrook, Manager of Planning & Development.
- d) Updates on the proposed fuel facility presented by Tracy Thompson, Chief Officer of Administration and External Affairs.
- e) Operation Report on March 28, 2022 situation presented by Ghizlane Badawi, Chief Officer of Operations.

5. CONSENT AGENDA

- a) Authorize negotiation and execution of a cooperative contract with SHI-Government Solutions, Inc. for network management software for a term of three years in an amount not to exceed \$315,000.
Scheduled for approval by the City Council on May 19, 2022.

(Note: These services are single-scope and do not have subcontracting opportunities; therefore, no subcontracting goals were established in accordance with City Code Chapter 2-9C. This is a cooperative agreement that allows the City of Austin to utilize vendors on the Department of Information Resources list.)

6. ACTION ITEMS

- a) Nomination and election of officers for the term beginning May 1, 2022.
- b) Changes to the AAC bylaws related to Council Resolution 20220217-033.
- c) Reminder of absentee policy per the AAC Bylaws and City Code.

7. OLD BUSINESS

- a) City Council meeting on March 24, 2022.
- Ratify a contract with Netsync Network Solutions to provide Cisco Smartnet maintenance and support services in the amount of \$240,000.
Approved on consent.
 - Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Years 2022-2024 in an amount not to exceed \$320,000,000.
Approved on consent.
 - Approve an ordinance amending the Fiscal Year 2021-2022 Aviation Department Operating Budget Airport Operating Fund (Ordinance No. 20210811-001) to recognize additional revenue in the amount of \$2,268,614, increase appropriations in the amount of \$2,268,614, and increase the number of authorized positions by 80 full-time equivalents to provide additional staff to support the rapid and unprecedented increase in passenger and aircraft traffic at Austin-Bergstrom International Airport.
Approved on consent.
 - Authorize award of a contract with Aviramp Ltd. for mobile air stairs in an amount not to exceed \$500,000.
Approved on consent.
- b) City Council meeting on April 7, 2022.
- Authorize negotiation and execution of a cooperative contract with Ecolab Inc. for pest control services for a term of four years in an amount not to exceed \$600,000.
Result unknown at time of agenda posting.
 - Approve a resolution directing the City Manager to identify alternative locations for the construction of the new Jet-A fuel facility at the Austin-Bergstrom International Airport; prepare a draft Environmental Assessment for the alternative locations, including a detailed Environmental Justice analysis, for the purpose of receiving public input; and present to Council for approval the draft Environmental Assessment prior to publishing for notice and comment.
Result unknown at time of agenda posting.
- c) Item approved by the AAC, but pulled from the City Council agenda as it was determined that contract ratification was not needed.
- Ratify a contract with Netsync Network Solutions to provide Cisco Smartnet maintenance and support services in the amount of \$240,000.

8. NEW BUSINESS

- a) Review of Commission Recommendations and Actions to discuss with appointing City Council Member.
- b) Future Agenda Items.

c) Next regular meeting scheduled for 3:00 PM on May 10, 2022.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@austintexas.gov.