



Versión en español a continuación.

Governance/Membership and Care Strategies Committee Meeting of the HIV Planning Council TUESDAY, March 1, 2022

Governance/Membership Committee Meeting to be held March 1, 2022, with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (2/28/2022 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **March 1, 2022, HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker's name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Governance/Membership and Care Strategies Committee Meeting of the HIV Planning Council** **MARTES, 1 de Marzo, 2022** FECHA de la reunion (**March 1, 2022**)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**2/28/2022** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí:
<http://www.austintexas.gov/page/watch-atxn-live>



HIV PLANNING COUNCIL

GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES MEETING MINUTES

Tuesday, March 1, 2022, 6:00 P.M.

Remote Meeting via Teams

Austin, Texas

GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE MEMBERS:

Committee Chair - Brooks Wood, Glenn Crawford (non-voting member), Rocky Lane (non-voting member), Jonathan Garcia, Steph Adler, Nel-Marinel Hernandez

MINUTES

CALL TO ORDER

Meeting called to order at 6:07pm by Brooks Wood

Council Members in Attendance: *Brooks Wood, Glenn Crawford, Nel-Marinel Hernandez, Rocky Lane*

Council Members Absent: *Jonathan Garcia, Steph Adler*

Staff in Attendance: *Deena Rawleigh, Matthew Howrey, Irvine Tessier, Jaseudia Killion*

Administrative Agent: *Patricia Niswander, Justin Ferrill, Ken Martin, Melisa Carrillo*

Community Members: *none*

Presenters: *none*

Guests: *none*

Public Communication: *none*

PUBLIC COMMUNICATION

The first 10 speakers signed up no later than noon on **2/28/2022** will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

- certified

2. INTRODUCTION/ANNOUNCEMENTS

- Caitlin Simmons elected as Secretary

3. CONFLICT OF INTEREST DECLARATIONS





- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

4. APPROVAL OF MINUTES

- a. Care Strategies April 6th, 2021
 - Approved with corrections
- b. Governance and Membership November 2nd, 2021
 - Approved with corrections

5. GOVERNANCE AND MEMBERSHIP

- a. Membership and Attendance 
 - i. New Member Interviews
 - none
 - ii. Membership Update
 - Attendance form will be updated soon
 - One interest meeting this week
 - Some applicants from Women Rising
 - iii. Recruitment and Retention of Members
 - a. Consumer Advisory Boards
 - Looking at existing advisory boards from other agencies, creating an advisory board from Women Rising
 - Trying to find someone from state to apply
 - We have some consumers, but less than required 33%
 - Looking at HHSC, DSHS, UT
 - Will ask the Syndicate
 - Recently incarcerated also needed
- b. Planning Council Calendar Review
 - i. Social Media Calendar 
 - Can use HIV.gov graphics for our Facebook posts
 - Would like to have Instagram
 - Other possibilities – Twitter, TikTok, YouTube, Reddit, Discord
 - Brooks would like to take over building social media platform
 - Can make budget recommendations for social media allocation
 - Look at cost analysis



- Look at what other committees have done and their results
- Look at getting required permissions from City of Austin
- Vote to approve calendar
 - Brooks motions to approve calendar as is
 - Glenn seconds motion
 - a. Membership Spotlight
 - Tarik last spotlight
 - Plan to do all three executives – start with Caitlin
 - Either March or April
 - Need to look into creating a graphic/find graphic designer
 - Add to social media calendar
 - Create list of who hasn't been spotlighted yet
 - Look into HIV.gov suggestions for how to promote events
 - Pre-loading posts and using ads help with responses
 - Should prioritize underserved groups with little data, especially trans community
 - March 31st is International Transgender Day of Visibility
 - Gather more suggestions from council members
 - c. STAR Awards Update
 - 12 nominations total, but only 4 community
 - Need to repost survey – Irvine will repost
 - Ask APH to post on main page
 - Look into APH letter sign

6. CARE STRATEGIES

- a. Service Standards Training **TABLED**
 - Will present when Jaseudia available

7. HIV PLANNING COUNCIL STAFF REPORT **TABLED**

- Will present when Jaseudia available
- a. Committee Budget Recommendation
- b. Committee Training Recommendations
- c. Workplan Calendar Review



- Table review of reallocation policy and conflict of interest policy pending Jaseudia's availability

ADJOURNMENT

Adjourned at 7:29pm by Brooks Wood.

⚡ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.