



Versión en español a continuación.

Executive Committee Meeting of the HIV Planning Council TUESDAY, March 1, 2022

Executive Committee Meeting to be held March 1, 2022, with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (2/28/2022 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **March 1, 2022, HIV Planning Council Executive Committee Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker's name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



Reunión del **Executive Committee Meeting of the HIV Planning Council**

MARTES, 1 de Marzo, 2022

FECHA de la reunion (1 de Marzo, 2022)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**2/28/2022** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL
EXECUTIVE MEETING MINUTES
Tuesday, March 1, 2022, 5:00 P.M.
Remote Meeting via Teams
Austin, Texas**

HIV PLANNING COUNCIL MEMBERS:

Chair-L.J. Smith, Vice Chair Tarik Daniels, Secretary Caitlin Simmons, Barry Waller, and Brooks Wood

MINUTES

CALL TO ORDER

Meeting called to order at 5:02pm by Caitlin Simmons

Council Members in Attendance: *Secretary Caitlin Simmons, Brooks Wood, Barry Waller, Glenn Crawford, Nel-Marinel Hernandez*

Council Members Absent: *Chair L.J. Smith, Vice Chair Tarik Daniels*

Staff in Attendance: *Deena Rawleigh, Jaseudia Killion, Matthew Howrey, Irvine Tessier, Kodjo Dodo*

Administrative Agent: *Ken Martin, Justin Ferrill, Patricia Niswander, Kim Nguyen*

Community Members:

Presenters: *None*

Guests: *Nicholas Yagoda*

Public Communication: *None*

PUBLIC COMMUNICATION

The first 10 speakers signed up no later than noon on **2/28/2022** will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

- Certified

2. INTRODUCTION/ANNOUNCEMENTS

- a. Introductions
 - Caitlin Simmons elected as Secretary

3. CONFLICT OF INTEREST DECLARATIONS



- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
- Caitlin Simmons – Food bank, medical nutrition therapy, health insurance assistance program, oral health, medical case management, non-medical case management, non-medical case management MAI, early intervention services, and early intervention services MAI

4. APPROVAL OF MINUTES

- a. October 5th, 2021
 - Caitlin Simmons – motion to approve with two edits
 - Barry Waller – second
- b. February 1st, 2022
 - Caitlin Simmons – motion to approve as is
 - Brooks Wood – second

5. COMMITTEE UPDATES

- a. Governance/Membership and Care Strategies
 - First combined meeting tonight at 6pm
 - i. Membership Reflectiveness
 - Several individuals from Women Rising interested in joining
 - ii. STAR Awards
 - Launched on Feb. 15th, 12 nominees
 - Will meet on Mar. 15th to determine if nomination period should be extended
- b. Finance/Allocations and Strategic Planning/Needs Assessment
 - First combined meeting on Feb. 16th
 - Discussed PSRA, AAM, and strategic plan/needs assessment
 - Will continue to discuss these topics, St. Louis document, Planning Council budget

6. ADMINISTRATIVE AGENT REPORT

- Expenditures – 940,000 left for this month
- Reaching out to providers to see if they can spend remaining funds
 - 3 agencies have responded that they believe they will be able to

7. HIV PLANNING COUNCIL STAFF REPORT

- a. Conferences
 - i. Sam Keffler – National Latinx Conference, Albuquerque, NM
 - Unable to attend due to work conflict
 - ii. Tarik Daniels – HIV Biomedical Conference, Chicago IL
 - iii. Requests
 - 1. Nel-Marinel Hernandez – USCHA, San Juan, PR
 - 2. Tarik Daniels – USCHA, San Juan, PR
 - 3. Barry Waller – National Ryan White Conference, Denver, CO




4. Sam Keffler – HIV Biomedical Conference, Chicago IL, and National Ryan White Conference, Denver, CO
 - Requests for Biomedical conference should be submitted tonight, others as soon as possible
 - Jaseudia will bring budget to this month's Finance/Allocations meeting to go over conference budget
 - Travel may be lower this fiscal year, we only received a partial award
 - Requests don't usually require Council approval, unless conflicts arise
 - Council usually tries to have different members go to different conferences

iv. Purchases

- Staples gift cards have been spent by Office of Support and AA
 - Purchased supplies for when we are back in person, general office supplies

ADJOURNMENT

Adjourned at 5:30pm by Caitlin Simmons

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**