



**Mechanical and Plumbing Board
APPROVED MINUTES**

**BOARD MEETING
November 16, 2021**

The Mechanical and Plumbing Board convened in a Regular Called Meeting on November 16, 2021. Meeting took place at the Permit Development Center at 6310 Wilhelmina Delco Drive.

Board Chairman Cox, called the Meeting to order at 9:45 a.m.

Board Members in Attendance: Stephen Cox, William Harris, Joseph Cooper, Robert Thornton, Bianca Tafares, Alex Ramirez, Dave Nichols, and Bobbi Jo Foster.

Absent members: Bill Harris, Christy Floyd and Joseph Hernandez

Staff Members in Attendance: Rick Arzola (DSD), Charles Ablanado (DSD), Chad Watson (DSD).

1. **GENERAL CITIZEN COMMUNICATION-** No Citizen Communication signed to speak.
2. **APPROVAL OF MINUTES:** The minutes from the March 26 meeting was approved with changes. Vice Chair Thornton made a motion to amend Item 6 of the agenda, to change Chairman Bowie to board member Bowie. Motion pass 7-0. Vice Chair Thornton then made a motion to accept the minutes as written, board member Cooper second the motion, motion pass 7-0
3. **DISCUSSION AND ACTION: 2022 Board Schedule-** Board unanimously accepted the 2022 schedule with moving the November meeting date from Nov 22 to Nov 15 to accommodate the Thanksgiving holidays. Christmas meeting date was approved without any issue. Vice Chair Thornton made a motion to approve the 2022 Board schedule, board member Nichols second the motion. Motion pass 7-0
4. **DISCUSSION: Plumbing Changes in the Building Criteria Manual-** Chad Watson Commercial Plumbing Supervisor with Development Service Department updated the board that the testing procedures for plumbing procedures that is normally found in the amendments can now be found in the Building Criteria Manual. Staff will follow up with board on whether carbon monoxide detectors also being required for residential homes. Board member Nichols pointed out that under 5.6.2.5 Building sewer test must be seal tight rather than water tight. Staff will revisit this with management to look into a revision of that statement.
5. **FUTURE AGEND ITEMS**
 1. **Reclaim Water System at Permitting Development Center- TOUR**
 2. **SOP with DSD and AWU on the current process of attaining a Water Meter**
 3. **Interpretation of below grade full level parking garage**
6. **ADJOURN – Vice Chair** Thornton made a motion to adjourn the meeting, Board member Cooper second the motion. Motion pass 7-0. Meeting adjourned at 10:28 am.