



**HISTORIC LANDMARK COMMISSION  
PRESERVATION PLAN COMMITTEE  
Friday, April 8, 2022 – 11:00 A.M.  
Street-Jones Building, Room 400A  
1000 E. 11<sup>th</sup> Street  
Austin, Texas**

**COMMISSION MEMBERS:**

  X   Beth Valenzuela, Chair  
  X   Ben Heimsath

           Terri Myers

## **DRAFT MINUTES**

### **CALL TO ORDER**

### **PUBLIC COMMUNICATION: GENERAL**

No public communication.

#### **1. APPROVAL OF MINUTES**

January 5, 2022—Previously approved on March 8, 2022

March 8, 2022

March 25, 2022

MOTION: Approve the minutes from March 8 and March 25 by Heimsath, Valenzuela seconds. Vote: 2-0.

#### **2. DISCUSSION AND POSSIBLE ACTION**

**A.** Debrief from March working group meeting: Processes and fees

- Working group provided direction on processes and fees in March
- The working group will focus on incentives recommendations in April
- The Drafting Committee will develop recommendations on processes, fees, protection, and enforcement for consideration by the working group in May

**B.** Input on discussion points for April working group meeting: Protection and enforcement (discussion) and incentives (draft recommendations)

- Mention specific figures for enforcement and demolition by neglect: number of cases, penalties charged
- Include state provisions for historic building maintenance
- How often do other cities follow through with enforcement?

- Consider how to work with existing staff in Austin Code and Development Services Department
  - Commissioners provided feedback on draft recommendations on incentives
- C. Preparation for May working group meeting on outreach, education, and engagement
- What questions should we be sure to research?
  - What examples of best practices should we be sure to include?
  - Commissioners will provide feedback via email.

MOTION: Adjourn the meeting by Heimsath, Valenzuela seconds. Vote: 2-0.

## **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call the Historic Preservation Office at 512-974-1686 for additional information; TTY users route through Relay Texas at 711.

For more information on the Preservation Plan Committee, please contact Cara Bertron, Senior Planner, at 512-974-1446.