

## Charitable Feeding Organization (CFO) Self-guided Category Determination

| Category   | Temporary Events   | Types of Food Allowed  | Types of Food-Handling Allowed   | Requirements   |
|--|--|--|--|--|
| <b>CFO 1</b>   | <ul style="list-style-type: none"> <li>If already registered or permitted with EHS, the registration or permit will extend to the event if at the same address.</li> </ul> | <ul style="list-style-type: none"> <li>Only Prepackaged non-TCS* Foods.</li> <li>Beverages in closed containers.</li> <li>Whole uncut fruits and vegetables.</li> <li>Canned foods and packaged grains.</li> </ul> | <p><b>Limited Service</b><br/>No open food handling. Storage of shelf stable foods and uncut produce only.</p>   | <ul style="list-style-type: none"> <li>Must <i>register</i> for a CFO Category:                             <ul style="list-style-type: none"> <li>Complete the CFO General Application. <i>Fees waived.</i></li> </ul> </li> <li>Follow the Best Management Practices.</li> <li>No routine inspections required.</li> </ul>   |
| <b>CFO 2</b>   | <ul style="list-style-type: none"> <li>If held at separate location, must apply for CFO Temporary Event for each location.</li> </ul>                                      | <ul style="list-style-type: none"> <li>All pre-packaged TCS* foods allowed.</li> <li>Minimal handling of open foods.</li> <li>Reportioning of commercially-prepared foods allowed.</li> </ul>                      | <p><b>Limited Service</b><br/>Distributes and portions commercially prepared &amp; packaged TCS* Foods. Requiring minimal handling of open food.</p>                             | <ul style="list-style-type: none"> <li>Must <i>register</i> for a CFO Category:                             <ul style="list-style-type: none"> <li>Complete the CFO General Application. <i>Fees waived.</i></li> </ul> </li> <li>Follow the Best Management Practices.</li> <li>Austin Water grease trap not required.</li> <li>Only one Certified Food Handler must be present at any one time.</li> <li>Annual inspections</li> </ul> |
| <b>CFO 3</b>   | <p><b>Allowed up to 6 CFO Temporary Events per year</b><br/>If exceeding 6 CFO Temporary Events, an official request must be submitted to EHS.</p>                         | <ul style="list-style-type: none"> <li>All TCS* foods allowed.</li> <li>Preparing hot or cold TCS* foods onsite for <u>same day service only</u>.</li> </ul>   | <p><b>Limited Service</b><br/>Heats and/or portions commercially prepared TCS* foods for same-day service.</p>   | <ul style="list-style-type: none"> <li>Must <i>apply</i> for a CFO Category 3 Establishment Food Permit:                             <ul style="list-style-type: none"> <li>Complete the CFO General Application. <i>Fees waived.</i></li> </ul> </li> <li>A pre-opening inspection and routine inspections</li> <li>A Registered Food Manager Certificate and Food Handlers Certificate(s)</li> </ul>                                   |
| <b>CFO 4</b>   |  | <ul style="list-style-type: none"> <li>All TCS* foods allowed.</li> <li>Preparing hot or cold TCS* foods onsite allowed.</li> </ul>  | <p><b>Full Service</b><br/>A full-service community kitchen and soup kitchen that cooks, cools and warms foods that are TCS* foods for same-day, future or delivery service.</p> | <ul style="list-style-type: none"> <li>Must <i>apply</i> for a CFO Category 4 Food Establishment Permit:                             <ul style="list-style-type: none"> <li>Complete the CFO General Application. <i>Fees waived.</i></li> </ul> </li> <li>Pre-opening inspection and routine inspections</li> <li>A Registered Food Manager Certificate and Food Handlers Certificate(s)</li> </ul>                                     |
| *TCS = Time or Temperature Controlled for Safety Foods (i.e. meat, dairy, cut melons, cooked vegetables, etc.) |  |  |  |  |

Applicant's Signature

Print Name

Date

I have read/understand all of the items of responsibility listed above and agree to fully comply with all requirements as listed. I understand fully that any violation of or deviation from these requirements may result in the suspension of my permit and may potentially result in further legal action, such as having court charges filed.