



**MINUTES for
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission
SPECIAL CALLED MEETING
Thursday, December 16, 2021**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Special Called Meeting on Thursday, December 16, 2021 at 5202 East Ben White Boulevard, Building 500, Room 249, Austin TX 78741.

Board Members in Attendance:

Commission Chair Jolsna Thomas
Commission Vice Chair Eyna Canales-Zarate

Commission Member Farah Ahmed

Staff in Attendance:

Matthew Chustz, Municipal Civil Service
Administrator
Mecia Griffin, Civil Service Coordinator
Michael Sullivan, Civil Service Coordinator

Ann Skowronski, Assistant City Attorney
Pete Didonato, Acting Assistant Chief,
ATCEMS

CALL TO ORDER

Civil Service Commission Chair Thomas called the Commission Meeting to order at 10:07 a.m.

CITIZEN COMMUNICATION: GENERAL

No members of the public signed up to speak on this item.

1. APPROVAL OF MINUTES

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Special Called Meeting of November 15, 2021.
- b. Approve the corrected minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Regular Meeting of October 4, 2021.

Items 1a and 1b were taken up together.

The minutes from the Special Called Meeting of November 16, 2021 and the corrected minutes from the Regular Meeting of October 4, 2021, were approved on Commission Member Ahmed's motion, Commission Vice Chair Canales-Zarate's second, on a 3-0 vote.

2. NEW BUSINESS

- a. Hear and rule on appeal(s) from the 2021 Clinical Specialist - Field written promotional examination administered on December 1, 2021 pursuant to the Texas Local Government Code Chapter 143.034, Article 12 of the Agreement between the City of Austin and the Austin-Travis County EMS Employees Association and Rule 7 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.

Commission Vice Chair Canales-Zarate moved to deny the appeal of exam question 2, and let the question remain as keyed. Commission Member Ahmed seconded the motion. The motion to deny the appeal of question 2 was approved on a 3-0 vote.

Commission Member Ahmed moved to deny the appeal of exam question 4, and let the question remain as keyed. Commission Vice Chair Canales-Zarate seconded the motion. The motion to deny the appeal of question 4 was approved on a 3-0 vote.

Commission Vice Chair Canales-Zarate moved to deny the appeal of exam question 12, and let the question remain as keyed. Commission Member Ahmed seconded the motion. The motion to deny the appeal of question 12 was approved on a 3-0 vote.

Commission Member Ahmed moved to accept answers A, B, C or D as correct for exam question 24. Commission Chair Thomas' seconded the motion. The motion to approve the appeal of question 24 was approved on a vote of 2-1, with Commission Vice Chair Canales-Zarate voting no.

Commission Vice Chair Canales-Zarate moved to deny the appeal of exam question 73, and let the question remain as keyed. Commission Member Ahmed seconded the motion. The motion to deny the appeal of question 73 was approved on a 3-0 vote.

Commission Chair Thomas made a recommendation to the EMS department that the department should work with the public library to ensure that source material for future written examinations is available to candidates.

- b. Discussion and possible action to have Police Officer Hector Olvera's name stricken from the 2020 Promotional Eligibility List for the rank of Corporal Detective, Pursuant to Civil Service Commission Rule 7.21.

Commission Vice Chair Canales-Zarate moved that the Officer Olvera's name be stricken from the 2020 Promotional Eligibility List for the rank of Corporal Detective. Commission Member Ahmed seconded the motion. The motion was approved, on a 3-0 vote.

- c. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Patrick Wu)
- d. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Cordelia Brazziell)
- e. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Raechel Liska)

Items 2c, 2d, and 2e were taken up together to no objection. Commission Vice Chair Canales-Zarate made a motion to approve the appointment of three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. Commissioner Ahmed seconded the motion. The motion was approved on a 3-0 vote.

3. STAFF BRIEFINGS

- a. Report from the Civil Service Office regarding exam processes, disciplinary hearings and fit for duty actions.

Michael Sullivan, Civil Service Coordinator, and Mecia Griffin, Civil Service Coordinator, delivered the briefing to the Commission and no action was taken.

- b. Future Meetings Schedule.

The Commissioners reviewed the schedule and no action was taken.

4. FUTURE AGENDA ITEMS

ADJOURNMENT

Commission Vice Chair Canales-Zarate made a motion to adjourn the meeting, Commission Member Ahmed seconded the motion. The motion was approved on a 3-0 vote, and the meeting was adjourned at 11:10 am.