



Mechanical and Plumbing Board APPROVED MINUTES

**BOARD MEETING
April 26, 2022**

The Mechanical and Plumbing Board convened in a Regular Called Meeting on April 26, 2022. Meeting took place at the Permit Development Center at 6310 Wilhelmina Delco Drive.

Board Chairman Cox, called the Meeting to order at 9:45 a.m.

Board Members in Attendance: Stephen Cox, William Harris, Robert Thornton, Bianca Tafares, Alex Ramirez, and Bobbi Jo Foster.

Absent members: Joe Cooper, Dave Nichols, Kyle Smith and Joseph Hernandez

Staff Members in Attendance: Rick Arzola (DSD), Charles Ablanado (DSD), Chad Watson (DSD) and John Cruz (DSD).

1. **GENERAL CITIZEN COMMUNICATION-** No Citizen Communication signed to speak.
2. **APPROVAL OF MINUTES:** The minutes from the November 16 meeting was approved as written. Vice Chair Thornton made a motion to approve the minutes, board member Harris second the motion. Board member Ramirez added for a correction on Board member in attendance from November's meeting to add his name that was not listed. Motion pass 6-0
3. **DISCUSSION AND ACTION: Election of Offices-** Board member Harris nominated Stephen Cox as Chair. V. Chair Thornton second the nomination, Motion pass 6-0 to re-elect Cox as Chairman.
Chairman Cox made a motion to nominate Robert Thornton as Vice Chair, board member Harris second the nomination, motion pass 6-0 to re-elect Robert Thornton as Vice. Chair.
4. **DISCUSSION:**
 - A. **SOP with DSD and AWU on Water Meters-** John Cruz, Program Manager of Construction with Site and Sub Utilities provided information on a new Standard Operating Procedure with water meters. In conjunction with the tap office and Austin Water Utility, water meters are able to be distributed to an entire subdivision for each address once it meets the requirements and it is accepted from TCEQ and the wastewater department. Previously before these meters for smaller and individual projects were being held up by processes that had not been completed such as Driveway/Sidewalk permits and or Environmental/landscaping issues. This new SOP process would eliminate the "hostage" situation of those water meter from those inspection process that were causing the hold. Board member Ramirez asked if there was a contingency plan in place if there was a meter that was either misplaced, stolen or used an incorrect manner from the accepted subdivision, Mr Cruz opted to have the Austin Water tap office answer that question.
 - B. **Interpretation of below grade full level parking garage-** Commercial Mechanical Supervisor Charlie Ablanado will reach out to board member Nichols to get a clear definition of Mr Nichols question. Staff Ablanado will provide information back to the board once that discussion happens.
 - C. **Tour of Reclaim Water System at DSD-** Engineer Supervisor for Austin Water Katherine Jashinki and Henry Dress provided information during the tour of DSD reclaim water facility to the Mechanical and Plumbing Board.
5. **FUTURE AGEND ITEMS**
 1. **Discussion- Interpretation of below grade full level parking garage**
 2. **New code and the Amendments- Where we at with them.**
 3. **Are we adopting the U-Codes of 2024 or skip to the following code section**

- 6 **ADJOURN – Vice Chair** Thornton made a motion to adjourn the meeting, Board member Cooper second the motion. Motion pass 7-0. Meeting adjourned at 10:28 am.