



Austin-Travis County Food Policy Board

MEETING MINUTES June 13th, 2022

The Austin-Travis County Food Policy Board (ATCFPB) convened on Monday June 13th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 2301, Austin, TX 78752. Some members attended remotely.

Board Members in Attendance:

Andrea Abel, Joi Chevalier, Frances Deviney, Kacey Hanson, Cecilia Hogan, Emily De Maria, Sharon Mays, Rosamaria Murillo, Errol Schweizer, Adrian Lipscombe

Board Members Absent:

Karen Magid, Lisa Barden,

Staff in Attendance:

Edwin Marty, Amanda Rohlich, Emmie DiCicco

CALL TO ORDER

Board Chair Sharon Mays called the meeting to order at 6:07 p.m.

PUBLIC COMMUNICATION:

- Clare Zutz shared her support for the Good Food Purchasing Program ATCFPB recommendation and asked if there a plan to include a budget ask before it goes to Council?
- Carlos Soto, Research Analyst at Community Advancement Network (CAN), partnership of governmental, non-profit, private and faith-based organizations which leverage mutual aid resources to collectively improve social, health, educational economic opportunity.
 - Tools to inform–Published CAN Dashboard, 18 indicators to assess community's health/well-being
 - Race Equity Principles in Practice–Following race trainings, trainings provide resources to continue racial learning
 - Request to review data on a future meeting

1. APPROVAL OF MINUTES FROM MAY MEETING

Board Member Joi Chevalier motioned to approve the meeting minutes with pending edits from May 2022, with Board Member Sharon Mays seconding the motion. Passed on a 10-0 vote, with pending edits.

2. STAFF BRIEFINGS

- a. Staff presentation from Edwin Marty, Food Policy Manager, Office of Sustainability at City of Austin – updates on food planning, State of the Food System Report, Disaster

Food and Water Appendix, City of Austin food related contracts (see back-up materials for presentation).

- i. Q: The Mass Care chief sits in the EOC?
 - i. A: When Mass Care is triggered, Mass Care leads becomes part of the EOC and is responsible and accountable for the rest of actions under the Mass Care Branch. The Food Access Taskforce would be accountable to Mass Care director.
- ii. Q: In this process, assuming talking across depts and EOC, is there use of the feds playbook in this process? (Items for EOC that they able to adopt.) Or was that not needed?
 - i. A: We have contracted with Hagerty Consultant that is pulling together FEMA guidelines while also considering what makes Austin unique.
- iii. Q: Does the Board need to fill out the Food Plan Interest Form?
 - i. A: OOS can manually add members, but preferable for ATCFPB to fill out themselves.
- iv. Q: When we think about extreme events, are generally shorter events. Does longer events—like a drought—count for Appendix? During water restriction, many local producers may not be able to water their food, which reduces the amount of local food available.
 - i. In the next couple of weeks, we will be considering:
 1. What kind of disasters can hit?
 2. How do they impact community?
 3. Who will be most impacted?
 - ii. Drought could cause the need for drinking water distribution but would not necessarily respond to ongoing drought and need within agricultural community. Wildfires are also another potential trigger. Overall, drought and access to water for agricultural communities are more likely to be addressed by the comprehensive food planning process.
- v. Q: Can we get this presentation?
 - i. Any time there is a presentation shared at a board meeting, it is added to the Boards and Commissions page. Amanda can share a link in the follow-up notes.

3. OLD BUSINESS

- a. Board Infrastructure & Protocol
 - i. Review board members' meetings with City and County officials
 - ii. No updates
- b. Review prior board recommendations and discuss City and County budgets
 - i. Errol and Kacey set up GFPP meeting—update in July/August
 - ii. Respond to Clare Zutz' citizen communication
- c. Community engagement
 - i. Kacey: Will include engagement within Working Group updates
 - ii. Sharon: Good Works Austin reported on work in Uvalde, working with World Central Kitchen—huge amounts of food/money, discussed how to create a document: “What to Do in the First 24-72 hours,” discussed ATCFPB lessons/best practices from Winter Storm Uri, will share the presentation with Good Works members
- d. Board vacancies and appointments
 - i. New members—Adrian Lipscombe

- ii. 1 ATCFPB vacancy–mayoral appointment, OOS alerted clerk office of his resignation
 - i. Individuals that want to join to advocate to mayor/individual ATCFPB members can also advocate
- e. Discuss Annual Internal Review
 - i. June-June reporting
 - ii. Will send out reporting survey – due in September

4. NEW BUSINESS

- a. Working group and individual project briefings
 - i. Good Food Purchasing Program Recommendation
 - i. Errol and Kacey set up meeting–update in July/August
 - ii. Healthy Food Access Working Group
 - i. Did not meet in May; Grisel Saenz will present on the CFO process at June meeting
 - ii. College hunger–Emily: Funding came about after City Council recommendation from College Student Commission advocacy
 - 1. Central Texas Foodbank will run a RFP-process: schools, student groups, student organizations, campus-based emergency services are all eligible to apply – any organization working with college students.
 - 2. Release July 1, close Sept. 30, award announcements Oct 30th – city staff, college students will be involved in evaluation
 - 3. Emily will share timeline, will share that information during next Healthy Food Access Working Group
 - iii. Food System Planning Working Group
 - i. Spent several months to assist OOS in a way to recruit member of the CAC
 - ii. Created a tool that is scored, give some preference in review/selection to folks who are experiencing food insecurity, who are likely living in the Eastern Crescent, Black and/or Brown – similar to but very different from the Interest Form–can be used for other parts of the plan
 - iii. Working Group piloted 10-15 individuals (were compensated) to find out if the questions were clear and if there were any suggested changes – asked to complete the tool and give feedback – didn't get as much as feedback for folks in Processing/Distribution, post-consumption
 - iv. Biggest feedback: Income – working on other questions
 - v. Next steps: Finalize that survey; sharing to different groups of people; create list of community partners; access points to be shared out – these are pieces to hand over to the consultant
 - iv. Community Agriculture Working Group
 - i. Exploratory phase – what recommendations can we make to community-led agriculture? If interested, reach out to Cecilia.
 - ii. Edwin can support to provide additional historical context
 - v. Charitable Feeding Organization Working Group
 - i. Phase III of the process–refine the process the move more smoothly
 - ii. Lisa has been giving a lot of feedback on the process–website, x
 - iii. If large institutions (like schools) are struggling in this process, consider discussing with APH
 - 1. Consider drafting a proposal to submit to Environmental Health
 - 2. Sharon send out Doodle poll to meet

- vi. Food Recovery Working Group
 - i. Lisa and Edwin have been discussing revising the Food Recovery Working Group; will consider environmental impact of food waste
 - ii. Lisa will be reaching out with an open invitation to the working group, she also has a list of others to join (only 6 ATCFPB can join)
 - 1. First meeting: identify what questions will the working group want to help answer? Who can help answer those questions?
- b. Other items, ideas, or general updates for group discussion or board attention
 - i. Will ATCFPB meet in July? (Errol, Andrea, Cecilia cannot attend)
 - i. Will meet on July 11th
 - ii. When to complete Strategic Planning?
 - i. OOS has funding for support (\$2000) including facilitators
 - ii. Can ATFPB conduct anonymous feedback before July meeting to inform facilitation?
 - 1. Ask about how what they want to conduct August meeting?
 - iii. Frances: When to give updates on the Joint Sustainability Committee?
 - i. Will JSC updates to monthly agenda
 - ii. May meeting: Austin Airport expansion, sustainability efforts–fuel reductions, turn the planes off at the gates, Fayette Coal plant closure within next couple of years
 - iv. Boards and Commissions updates:
 - i. Rules and regulations of attendance: Board members do not miss more than 3 unexcused meetings (vacations) in a year (excused meetings–death, birth, adoption, military service)
 - ii. Let OOS know about any absence as soon as possible – OOS tracks absence and attendance (can share link)
- c. Review of Board Member Assignments
 - i. City staff update May meeting minutes
 - ii. City staff fix typo in presentation given tonight; will share the food planning presentation link with ATCFPB
 - iii. City staff share ATCFPB attendance link
 - iv. City staff check-in with clerk office on annual internal review
 - v. Sharon share presentation with Good Works Austin
 - vi. Errol and Kacey set up GFPP meeting to discuss next steps–update in July/August
 - vii. Sharon send out Doodle poll for Charitable Feeding Organization Working Group meeting
 - viii. Lisa email city staff on joining Food Recovery Working Group; city staff share with full board
 - ix. City staff put together email or short form for board members to fill out about Strategic Planning meeting

5. FUTURE AGENDA ITEMS

- a. Strategic Planning meeting
- b. Carlos Soto–CAN presentation?
- c. Peer share with San Antonio Food Policy Council
- d. Update on food-related RFP and city contracts
 - i. EDD on food retail initiatives
- e. Budget presentations
- f. ARR URO updates and Organics diversion
- g. Equidad ATX/Viva Bien

ADJOURNMENT

Board Chair Sharon Mays adjourned the meeting at 7:57 pm.