



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, March 14, 2022**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, March 14, 2022, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

Chair Perez-Wiseley called the Commission meeting to order at 9:30 a.m.

Commissioners in Attendance:

Teresa Perez-Wiseley, Chair
Melissa Rogers, Vice-Chair
McKenzie Frazier
Andy Mormon

Commissioners Absent:

Kevin Mullen

Staff in Attendance:

Matthew Chustz, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Jennifer Stanko, Municipal Civil Service Coordinator
Omar Francia, IT Systems Administrator

PUBLIC COMMUNICATION

Carol Guthrie addressed the Commission regarding concerns related to releasing the identity of Office of the City Auditor informants.

1. APPROVAL OF MINUTES

- a. Approve the minutes from the Municipal Civil Service Commission regular meeting on December 13, 2021.

The minutes of the December 13, 2021, regular meeting were approved on Commissioner Mormon's motion, Commissioner Rogers' second, on a vote of 4-0.

2. HEARING

- a. Conduct a hearing on the appeal filed by Nicholas Smitham regarding their Discharge from the Parks and Recreation Department.

The Chair of the Commission accepted a request to reschedule the hearing from Nicholas Smitham’s representative.

- b. Deliberate in open or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Nicholas Smitham regarding their Discharge from the Parks and Recreation Department.

No deliberation was held.

- c. Possible action and decision on the appeal filed by Nicholas Smitham regarding their Discharge from the Parks and Recreation Department.

No decision was rendered in this matter.

3. STAFF BRIEFING

- a. Staff briefing regarding the Municipal Civil Service Commissioner appointment process.

Matthew Chustz, Municipal Civil Service Administrator with the Human Resources Department, addressed the Commission regarding the Commissioner appointment process.

4. NEW BUSINESS

- a. Discussion regarding the Municipal Civil Service Commissioner appointment process.

Discussion was held.

- b. Discussion and possible action regarding a recommendation for Chair of the Municipal Civil Service Commission to the Austin City Council Audit and Finance Committee.

The nomination of Commissioner Andy Mormon as Chair of the Municipal Civil Service Commission was approved on Chair Perez-Wiseley’s motion, Vice-Chair Rogers’ second, on a vote of 4-0.

- c. Discussion and possible action regarding amending the Bylaws of the Commission.

Discussion was held.

5. OLD BUSINESS

- a. Discussion and possible action on the Municipal Civil Service Commission recommendation to City Council (Recommendation 20191108-04B) regarding the review of granted denial of promotion and discharge appeals.

This item was postponed.

- b. Discussion and review of the Municipal Civil Service Rules to provide input to the Municipal Civil Service Director.

Public Communication

Carol Guthrie, AFSCME, addressed the Commission regarding interview panelist scoring concerns during the competitive process.

- c. Discussion and possible action on future meeting dates, times and locations.
Discussion was held.

6. FUTURE AGENDA ITEMS

The Commission requested a future agenda item for discussion and possible action regarding the Municipal Civil Service recommendation to City Council (Recommendation 20191108-04B) regarding the review of granted denial of promotion and discharge appeals.

The Commission requested a future agenda item for discussion and review of the Municipal Civil Service Rules to provide input to the Municipal Civil Service Director.

ADJOURNMENT

Chair Perez-Wiseley adjourned the meeting at 11:16 a.m. without objection.

The minutes were approved at the 7/25/2022 meeting on Commissioner Umphress' motion, Commissioner Gupta's second on a 4-0 vote.