



Business Committee Meeting of the HIV Planning Council Monday, June 27, 2022

The Business Committee Meeting to be held 6/27/2022 with Social Distancing Modifications

Public comment will be allowed via Microsoft Teams; no in-person input will be allowed. **All speakers must register in advance** (6/26/2022 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the June 27, 2022 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>

Versión en español a continuación.



Reunión del **Business Committee Meeting of the HIV Planning Council**

FECHA de la reunion (Lunes, 27 de Junio, 2022)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**6/26/2022** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.gov** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**MINUTES
HIV PLANNING COUNCIL
BUSINESS COMMITTEE MEETING
Monday, June 27, 2022, 6:00 P.M.
Permitting and Development Center, 6310 Wilhelmina Delco Drive, Rm. 1401-1402
Remote via Teams**

HIV PLANNING COUNCIL MEMBERS:

Interim Chair Tarik Daniels, Secretary Caitlin Simmons, Barry Waller, Glenn Crawford, Non-Voting, Jonathan Garcia, Rocky Lane, Non-Voting, Nel-Marinel Hernandez, Steph Adler, Sam Keffler, Kristina McClendon, Sharon Zaldivar Alatorre

MINUTES

CALL TO ORDER

Meeting called to order at 6:05pm by Tarik Daniels

Council Members in Attendance: Interim Chair Tarik Daniels, Barry Waller, Glenn Crawford, Kristina McClendon, Sharon Zaldivar, Jonathan Garcia, Steph Adler

Council Members Absent: Caitlin Simmons (member emeritus), Rocky Lane, Nel-Marinel Hernandez, Sam Keffler

Staff in Attendance: Deena Rawleigh, Edgar Rodriguez, Kodjo Dodo, Matthew Howrey, Irvine Tessier, Janee Zavala

Administrative Agent: Justin Ferrill, Ken Martin, Raju Ghimere,

Community Members:

Presenters: Flor Hernandez-Ayala

Guests: George Langan, Gabby Kpawoe, Steve Paris, Linda Brown, Daverion Lockett, Kevin Haynes, Dennis Bunchfield, Douglas Plummer, Paul Tiah, Martina Belozерco, Ashley Robinson, Dawson Faynan, Cynthia Stewart, Moe Lujan, Michael Stefanowicz, Joe Anderson, Steven Tamayo

Public Communication: none

PUBLIC COMMUNICATION

The first 10 speakers signed up no later than noon on **6/26/2022** will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

- Certified



2. COMMUNITY STAR ACHIEVER AWARDS

- Volunteer Winner: Garry Holley
- Professional Winner: Joe Anderson

3. INTRODUCTION/ANNOUNCEMENTS

- Introductions
- Mayoral approval for Kristina McClendon and Sharon Zaldivar Alatorre
- Brooks Wood resignation
- Accepting nominations for Chair
 - Chair must be non-conflicted, voting member
 - Sam Keffler has declined vice-chair nomination
 - Nominees must be vetted by Executive committee before vote
 - Deadline for nominees July 28th, 2022, review by Executive committee on August 2nd, 2022
 - Vote to confirm at Business meeting on August 22nd, 2022

4. APPROVAL OF MINUTES 🧡

- May 23rd, 2022
 - Approved as written

5. CONFLICT OF INTEREST DECLARATIONS

- Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
 - Tarik Daniels – medical case management, non-medical case management, peer support, community health worker, medical transportation, linguistic services, medical case management MAI, health insurance premium cost sharing assistance, emergency financial assistance
 - Steph Adler – mental health services, EIS, non-medical case management, medical case management, emergency financial assistance


6. DATA PRESENTATION FROM FLOR HERNANDEZ

- Epidemiologist with Austin Public Health presenting HIV and STI data for Austin Transitional Grant Area
 - Epidemiology for Non-Epidemiologists
 - HIV Update in the Austin Transitional Grant Area (TGA) 2020



- Presentation will be added to Priority Setting and Resource Allocation data binders

7. PRIORITY SETTING AND RESOURCE ALLOCATIONS

- a. Priority Setting and Resource Allocation (PSRA)
 - i. Discussion
 - Overview of process given by Barry Waller
 - ii. Vote to approve dates and times 
 - Tarik Daniels – motion to set PSRA meetings for August 22nd and August 29th, 5-8pm
 - Barry Waller – second
 - Tarik Daniels – aye
 - Barry Waller – aye
 - Steph Adler – aye
 - Kristina McClendon – aye
 - Jonathan Garcia – aye
 - Sharon Zaldivar Alatorre – aye
 - Motion passes

8. COMMITTEE UPDATES

- a. Governance/Membership and Care Strategies Committee
 - i. Recruitment and Retention for Membership Reflectiveness
 - Brooks Wood has resigned
 - STAR Awards finished, will have follow up meeting to discuss plans for next year
 - Policy review for reallocation and conflict of interest – no updates
 - Consumer advisory board discussion – no action items
 - Membership spotlight – Brooks (will choose someone new)
 - No new member interviews
 - Review of service standards, Collaborative Research is reviewing also
 - Voted to meet at Permitting and Development Center for in-person meetings
 - New committee chair will need to be appointed
- b. Executive Committee
 - Voted to meet at Permitting and Development Center for in-person meetings
 - How to move forward with Chair election
- c. Finance/Allocations and Strategic Planning/Needs Assessment Committee
 - Did not meet



- Will have meeting date/time/location on next agenda

9. STAFF REPORT

- a. Administrative Agent Report
 - EHE site visit next month, asking for stakeholder participation for focus group
 - Justin Ferrill will forward information
- b. Part B Report
 - Interviewing for regional liaison position
 - Start moving funds around for end of state services
 - Working on competitive RFP for next summer
 - All categories within variance
- c. Office of Support
 - i. Fast Track Cities update
 - Prevention workgroup is creating educational PrEP program
 - Testing and Rapid Linkage to Care workgroup is creating survey for community medical providers
 - Retention, Reintegration and Viral Suppression workgroup is creating training session for pharmacists; president of Texas Capital Area Pharmacist's association will be present for July meeting
 - Social Determinants of Health and Equity looking at housing and the housing crisis in Travis County
 - ii. Ending the HIV Epidemic update
 - No update
 - Needs Assessment hopefully launching first week of July
 - Reaching out to providers to host surveys
 - Volunteers needed to help administer surveys
 - Irvine Tessier will be leaving Office of Support

ADJOURNMENT

Adjourned at 7:56 by Tarik Daniels

⚠ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, please contact Jaseudia Killion at (512) 972-5806.