



Austin-Travis County Food Policy Board

MEETING MINUTES July 18th, 2022

The Austin-Travis County Food Policy Board (ATCFPB) convened a ‘Special Called Meeting’ on Monday July 18th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 2301, Austin, TX 78752. Some members attended remotely.

Board Members in Attendance:

Andrea Abel, Joi Chevalier, Frances Deviney, Kacey Hanson, Cecilia Hogan, Sharon Mays, Rosamaria Murillo, Adrian Lipscombe, Lisa Barden

Board Members Absent:

Karen Magid, Emily De Maria, Errol Schweizer

Staff in Attendance:

Edwin Marty, Sergio Torres, Emily Ackland

CALL TO ORDER

Board Chair Sharon Mays called the meeting to order at 6:07 p.m.

PUBLIC COMMUNICATION: none

1. APPROVAL OF MINUTES FROM JUNE MEETING

Board Member Joi Chevalier motioned to approve the meeting minutes with Board Member Sharon Mays seconding the motion. Passed on a 9-0 vote.

2. DISCUSSION ITEMS

- a. Board Infrastructure & Protocol
 - i. Review board members’ meetings with City and County officials
 - i. Frances Deviney met with City Council Member Fuentes
- b. Review prior board recommendations and discuss City and County budgets
 - i. College Food Access Program Update: Funding has gone to the Central Texas Food Bank, and they will release an RFP for each college campus. This would go in tandem with resources offered by the food bank.
 - ii. Good Food Purchasing Program: Chair of working group to report back at the next Board meeting.
 - iii. Food Planning:
 - i. Discussion regarding the Equity Toolkit and structure for the Food Ambassador Program. OoS looking to start work with the consultant in August to co-create a work plan. CAC will be selected in September then issue areas will be determined. CAC and Consultants will help co-create an equity tool for the process (essentially an equity lens to evaluate recommendations).
- c. Community engagement
 - i. Update on Good Work Austin and concern regarding CoA wage increase and its possible consequences on the local market. Especially regarding small independent food businesses unable to compete with such wage increase.

- ii. ATCFPB to create a statement to the city to express its concern for food industry workers and small businesses owners. Discuss the role the ATCFPB plays on this topic and how they can work on the labor issue for the food sector.
 - iii. Considering attending community budget community calls and getting clarity on whether the wage increase includes contractors pay as well.
 - d. Board vacancies and appointments
 - i. 1 ATCFPB vacancy–mayoral appointment, OOS alerted clerk office of his resignation
 - e. Discuss Annual Internal Review
 - i. Will send out reporting survey – due on July 31st

3. DISCUSSION ITEMS AND ACTION ITEMS

- a. Discuss strategic planning meeting
 - i. The ATCFPB August Meeting will include a presentation by OoS on local food systems, including information from the newly released State of the Food System, and food policies attached to each sector as means to prepare board members for a September strategic planning meeting. The August pre-meeting should have a duration of roughly 2 hours, be recorded, and take place in a larger event room to enable social distancing and greater participation.
 - ii. The strategic planning meeting should also consider looking ahead at the FY 2024 budget, as the food plan may have budget recommendations that may be addressed in the 2024 cycle.
- b. Working group and individual project briefings
 - i. Good Food Purchasing Program Recommendation
 - i. No updates
 - ii. Healthy Food Access Working Group
 - i. No updates. Planning on meeting in August.
 - iii. Food System Planning Working Group
 - i. The working group has come to an end with the completion of the tasks it set out to do: the creation of the CAC criteria, charter, application guide, as well as instructions for consultants to consider when they are onboarded.
 - ii. The CAC will provide key leadership to the food plan. There will be one guaranteed slot for a ATCFPB member. Interested board members will apply to be part of the CAC once it launches.
 - iii. Next steps: OoS to provide individual conversations with the Board and Staff on equity and CAC and ATCFPB. September: Add to agenda to strategic planning. What is the relationship in between the CAC and ATCFPB?
 - iv. Community Agriculture Working Group
 - i. Group is still in development
 - v. Charitable Feeding Organization Working Group
 - i. No updates
 - vi. Food Recovery Working Group
 - i. Group is still in development
- c. Other items, ideas, or general updates for group discussion or board attention
 - i. Travis County Update
 - i. County board will provide food policy board updates to county commissioners. HHS and ED on a presentation/ talking points for the food policy board and highlights on food planning process.
 - ii. County to meet with commissioner’s court and include the State of the Food System in the presentation. Plan to include a couple of ATCFPB members. Presentation to be in the fall.
 - ii. Include in agenda regular reports on the Joint Sustainability Committee
 - iii. Washington Food Conference. ATCFPB members to discuss how to make comments for the September event
- d. Review of Board Member Assignments

- i. Errol and Kacey set up GFPP meeting to discuss next steps–update in July/August
- ii. Sharon send out Doodle poll for Charitable Feeding Organization Working Group meeting
- iii. Lisa email city staff on joining Food Recovery Working Group; city staff share with full board
- iv. City staff follow up with Board members regarding additional feedback on relationship between the Food Planning CAC and the ATCFPB
- v. Sharon Mays to compile Annual Internal Review by July 31st

4. FUTURE AGENDA ITEMS

- a. Strategic Planning meeting
- b. Carlos Soto–CAN presentation?
- c. Peer share with San Antonio Food Policy Council
- d. Update on food-related RFP and city contracts
 - i. EDD on food retail initiatives
- e. Budget presentations
- f. ARR URO updates and Organics diversion
- g. Equidad ATX/Viva Bien

5. ADJOURNMENT

Board Chair Sharon Mays adjourned the meeting at 8:03 pm.

The minutes were approved at the August 08, 2022, meeting on Joi Chevalier’s motion, Sharon Mays second on a (9-0) vote.