



***HIV PLANNING COUNCIL
REGULAR MEETING MINUTES
MONDAY, AUGUST 22, 2022***

The HIV PLANNING COUNCIL convened in a REGULAR meeting on MONDAY, AUGUST 22, 2022, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Interim Chair Tarik Daniels called the HIV PLANNING COUNCIL Meeting to order at 5:06p.m.

Planning Council Members in Attendance: Sharon Zaldivar Alatorre, Jonathan Garcia
Planning Council Members in Attendance Remotely: Interim Chair Tarik Daniels, Steph Adler, Glenn Crawford (non-voting), Kristina McClendon, Barry Waller

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL REGULAR MEETING on 7/25/2022
The minutes from the meeting of 7/25/2022 were approved on Tarik Daniels' motion, Steph Adler second on a 6-0 vote. For: Tarik Daniels, Barry Waller, Sharon Zaldivar Alatorre, Steph Adler, Jonathan Garcia. Against: None. Abstain: Kristina McClendon. Absent: Caitlin Simmons, Nel-Marinel Hernandez.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
Tarik Daniels – medical case management, non-medical case management, peer support, community health worker, medical transportation, linguistic services, medical case management MAI, health insurance premium cost sharing assistance, emergency financial assistance
Steph Adler – mental health services, EIS, non-medical case management, medical case management, emergency financial assistance

STAFF BRIEFINGS

3. Introductions/Announcements

Shabaura Perryman – Community Liaison with Merck

Last executive meeting cancelled; Chair election postponed. Still accepting nominees until September, 2nd, 12pm.

4. Office of Support Staff Report

Update given by Janee Zavala. Needs assessment survey has launched. Survey was administered at PRIDE. Volunteers still needed.


5. Administrative Agent (AA) Report

Update tabled. More regular CQM updates in future.


6. Part B Report

Update given by Jonathan Garcia and Sharon Zaldivar Alatorre. New AIDS Drug Assistance Program liaison Riley Lasell. State services and Housing Opportunities for Persons with AIDS (HOPWA) contracts sent out, set to start on September 1st.


DISCUSSION AND ACTION ITEMS

7. Discussion and approval of Fiscal Year 2023 (FY23) directives 

Tabled until next week for new draft of service standard, consideration for percentages.

8. Discussion and approval of criteria factors to be used in FY23 

Discussed in tandem with weight of criteria factors.

9. Discussion and approval of weight of criteria factors to be used in FY23 

The motion to approve changing the criteria factors so that all weights are 25% was approved on Barry Waller's motion, Tarik Daniels' second on a 6-0 vote. For: Tarik Daniels, Steph Adler, Jonathan Garcia, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: Caitlin Simmons, Nel-Marinel Hernandez.

10. Discussion of ranking service categories and setting service category priorities

Linguistics and Outreach moved up.


11. Discussion and approval of final service categories priorities 

Table until next week.

DISCUSSION ITEMS

1. Data review of one-pager documents
2. Review of allocation's spreadsheet
3. Resource Allocation take home assignment explanation
Office hours will be available for anyone with questions

ADJOURNMENT

Interim Chair Tarik Daniels adjourned the meeting at 7:44 p.m. without objection.