



## Recommendation for Action

**File #: 22-2871, Agenda Item #: 20.**

9/15/2022

### **Posting Language**

Authorize negotiation and execution of a contract with BSI America Professional Services Inc. d/b/a BSI to provide Rolling Owner Controlled Insurance Program VIII construction safety management services, for a term of six years in an amount not to exceed \$520,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

All City Departments.

### **Fiscal Note**

Funding in the amount of \$87,000 is available in the Capital Budgets of various City Departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued a Request for Proposals (RFP) 5800 BYS3018 for these services. The solicitation was issued on April 25, 2022 and closed on May 24, 2022. Of the two offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#)

[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=136114](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=136114).

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Brenita Wilkison, at 512-974-3164 or [brenita.selement@austintexas.gov](mailto:brenita.selement@austintexas.gov) [<mailto:brenita.selement@austintexas.gov>](mailto:brenita.selement@austintexas.gov) or Jim Howard, at 512-974-2031 or [jim.howard@austintexas.gov](mailto:jim.howard@austintexas.gov) [<mailto:jim.howard@austintexas.gov>](mailto:jim.howard@austintexas.gov).

### **Additional Backup Information:**

The contract will provide construction safety management services related to the City's Rolling Owner Controlled Insurance Program (ROCIP) VIII, including revising construction safety manuals and specifications for each project; approving general contractors' on-site safety managers; and assessing/improving general contractors' safety programs.

The contractor's personnel are required to have advanced qualifications and senior-level construction safety experience, as well as in-depth knowledge of Occupational Safety Health Administration construction safety

industry standards. The professional services are in-depth evaluations of construction safety for a variety of medium and large construction projects for which no trained or qualified City personnel exist.

An evaluation team with expertise in this area evaluated the offers and scored BSI America Professional Services Inc. as the best to provide these services based on proposer experience, construction safety management services, reports and records, contract form compliance, price proposal, local business presence, and service-disabled veteran business enterprise.

**Strategic Outcome(s):**

Government that Works for All.