



SPECIAL EVENTS TASK FORCE - RECOMMENDATION 202200922-3

Date: 9/21/2022

Subject: Recommended Changes to the Special Events Ordinance

Motioned By:

Seconded By:

Recommendation:

Modify sections 4-20-32 (A) and

Description of Recommendation to Council:

RECOMMENDATION #1

4-20-32 (A) For a **Tier 2**, Tier 3, or Tier 4 event, ACE will issue, within 10 business days of receiving a complete application, a preliminary recommendation to approve the application provided that the following conditions are met:

- (1) no other approved or pending special events conflict with the event organizer's proposed special event;
- (2) a prior special event permit or a permit issued under Chapter 14-8 {Temporary Closure for Special Events and Block Parties) was not revoked by the City in the preceding 12 months;
- (3) the City has sufficient resources to address public health and safety concerns raised by the special event; and
- (4) the event will not cause an unresolvable conflict in the public right-of-way or at a public facility.
- (5) For a Tier 2 event, the submitted site plan meets criteria for AFD to preliminarily review and agree the land, structure, and capacities are acceptable for proposed use.

Rationale:

The Task Force feels that Tier 2 events lack assurance of preliminary approval that is helpful for event organizers. Currently, City staff are only required to take final action to approve or deny Tier 2 applications no later than 30 days after the application is deemed complete, although the application deadline for applicants is also 30 days from the event date. This change brings Tier 2 application processing into alignment with Tiers 3 and 4.

Vote

For:

Against:

Abstain:

Absent:

Attest:

Brydan Summers
Special Events Task Force Liaison
Development Services Department