



***HIV PLANNING COUNCIL
SPECIAL-CALLED MEETING MINUTES
MONDAY, AUGUST 29, 2022***

The HIV PLANNING COUNCIL convened in a SPECIAL-CALLED meeting on MONDAY, AUGUST 29, 2022, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Interim Chair Tarik Daniels called the HIV PLANNING COUNCIL Meeting to order at 5:06p.m.

**Planning Council Members in Attendance: Jonathan Garcia, Sharon Zaldivar Alatorre
Planning Council Members in Attendance Remotely: Interim Chair Tarik Daniels, Secretary Caitlin Simmons, Steph Adler, Glenn Crawford (non-voting), Nel-Marinel Hernandez, Kristina McClendon, Barry Waller**

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL REGULAR MEETING on 8/22/2022

The minutes from the meeting of 8/22/2022 were approved with edits on Tarik Daniels' motion, Barry Waller second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

Tarik Daniels – medical case management, non-medical case management, peer support, community health worker, medical transportation, linguistic services, medical case management MAI, health insurance premium cost sharing assistance, emergency financial assistance

Steph Adler – mental health services, EIS, non-medical case management, medical case management, emergency financial assistance

Caitlin Simmons – Food bank, medical nutrition therapy, health insurance assistance program, oral health care, medical case management, non-medical case management, non-medical case management MAI, early intervention services, early intervention services MAI, outpatient ambulatory health services, medical transportation, linguistic services

STAFF BRIEFINGS

3. Introductions/Announcements

None at this time


4. Office of Support Staff Report

Update given by Janee Zavala and Deena Rawleigh. Needs assessment survey has launched. Gift cards are on hold while miscommunication with HEB is resolved. Administrative report is completed. Nominations for Chair are open until September 1st, close of business.


DISCUSSION AND ACTION ITEMS

5. Discussion of peer support service directive

Discussion of funding through Outreach category. No action at this time, will re-evaluate when directive has been in place longer.

6. Discussion and approval of Fiscal Year 2023 (FY23) directives 

Tabled until Care Strategies can review service standard.

7. Discussion and approval of final service categories priorities 

Linguistics moved up, Home Health Services moved down. Not moving Outreach at this time.

The motion to approve Medical Case Management Including Treatment/Adherence Services as the first category was approved on Barry Waller's motion, Sharon Zaldivar Alatorre second on a 5-0 vote. For: Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Tarik Daniels, Caitlin Simmons, Steph Adler. Absent: None.

The motion to approve Health Insurance Premium and Cost Sharing Assistance for Low-income Individuals as the second category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on a 7-0 vote. For: Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Tarik Daniels, Caitlin Simmons. Absent: None.

The motion to approve Early Intervention Services as the third category was approved with on Barry Waller's motion, Nel-Marinel Hernandez second on a 6-0 vote. For: Tarik Daniels, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry

Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Caitlin Simmons, Steph Adler. Absent: None.

The motion to approve AIDS Drug Assistance Program (ADAP) Treatments as the fourth category was approved with on Barry Waller's motion, Caitlin Simmons second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve AIDS Pharmaceutical Assistance Program (Local Pharmaceutical Assistance Program, LPAP) as the fifth category was approved with on Barry Waller's motion, Tarik Daniels second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Housing Services as the sixth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Mental Health Services as the seventh category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre's second on a 7-0 vote. For: Tarik Daniels, Caitlin Simmons, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Steph Adler. Absent: None.

The motion to approve Substance Abuse Outpatient Care as the eighth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Medical Transportation as the ninth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on a 6-0 vote. For: Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Tarik Daniels, Caitlin Simmons. Absent: None.

The motion to approve Non-Medical Case Management as the tenth category was approved with on Barry Waller's motion, Nel-Marinel Hernandez second on a 5-0 vote. For: Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Tarik Daniels, Caitlin Simmons, Steph Adler. Absent: None.

The motion to approve Emergency Financial Assistance (EFA) as the eleventh category was approved with on Barry Waller's motion, Caitlin Simmons second on a

6-0 vote. For: Caitlin Simmons, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Tarik Daniels, Steph Adler. Absent: None.

The motion to approve Food Bank/Home-Delivered Meals as the twelfth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on a 7-0 vote. For: Tarik Daniels, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Caitlin Simmons. Absent: None.

The motion to approve Oral Health Care as the thirteenth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on a 7-0 vote. For: Tarik Daniels, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Caitlin Simmons. Absent: None.

The motion to approve Outpatient/Ambulatory Health Services (OAHS) as the fourteenth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Health Education and Risk Reduction (HERR) as the fifteenth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Linguistic Services as the sixteenth category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on a 6-0 vote. For: Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Tarik Daniels, Caitlin Simmons. Absent: None.

The motion to approve Outreach Services as the seventeenth category was approved with on Barry Waller's motion, Jonathan Garcia second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Home Health Services as the eighteenth category was approved with on Barry Waller's motion, Caitlin Simmons second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Substance Abuse Services (Residential) as the nineteenth category was approved with on Barry Waller's motion, Tarik Daniels second on an 8-0

vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Home and Community-Based Health Services as the twentieth category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Medical Nutrition Therapy as the twenty-first category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on a 7-0 vote. For: Tarik Daniels, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: Caitlin Simmons. Absent: None.

The motion to approve Child Care Services as the twenty-second category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Psychosocial Support Services as the twenty-third category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.




The motion to approve Rehabilitation Services as the twenty-fourth category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Referral for Healthcare and Supportive Services as the twenty-fifth category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Other Professional Services (includes Legal Services and Permanency Planning) as the twenty-sixth category was approved with on Barry Waller’s motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Respite Care as the twenty-seventh category was approved with on Barry Waller's motion, Sharon Zaldivar Alatorre second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None.

The motion to approve Hospice as the twenty-eighth category was approved with on Sharon Zaldivar Alatorre's motion, Barry Waller second on an 8-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Against: None. Abstain: None. Absent: None

8. Discussion and approval of Minority AIDS Initiative (MAI) service categories 
No action at this time, will reassess in the future.
9. Discussion of allocation of resources to service categories
Medical Case Management increase, Mental Health Services increase, Oral Health decrease, Substance Abuse – Outpatient increase.
10. Discussion and approval of Allocation Plan 
Tabled for next meeting
11. Discussion and approval of Increase/Decrease Plan 
Tabled for next meeting

ADJOURNMENT

Interim Chair Tarik Daniels adjourned the meeting at 8:09 p.m. without objection.

The minutes were approved at the 9/12/2022 meeting on Tarik Daniels' motion, Barry Waller second on a 5-0 vote. For: Tarik Daniels, Caitlin Simmons, Jonathan Garcia, Sharon Zaldivar, Barry Waller. Abstain: Nel-Marinel Hernandez, Kristina McClendon. Absent: Steph Adler.