



**Independent Citizens Redistricting Commission (ICRC)
January 19, 2022, at 6:00 p.m.
Permitting and Development Center (PDC); Event Center
6310 Wilhelmina Delco Dr.
Austin, TX 78752**

CURRENT COMMISSION MEMBERS:

*Prabhu Kannan
Brigham Morris
Errol Hardin
Eugene Schneider
Erin Dempsey
Luis Gonzalez, Vice-Chair
Dr. Sterling Lands*

*Hoang Le
Shaina Kambo
Sara Inés Calderón
Selina Yee
Christina Puentes, Chair
Joshua Blank
Camellia Falcon*

Members in Attendance	Staff In Attendance
Christina Puentes, Chair Luis Gonzalez, Vice Chair Joshua Blank Sara Inés Calderón Erin Dempsey Camellia Falcon Errol Hardin Shaina Kambo Prabhu Kannan Hoang Le Eugene Schneider Selina Yee	Matthew Dugan, City's Planning Manager Gretchen Nagy, Travis County Voter Registration Director Eric Stene, City Clerk's Records and Information Office Manager George Korbel, Mapping Specialist Christine Granados, ICRC Administrative

MINUTES

Meeting Goals: Update on Travis County Redistricting; Discussion of Retention of Records and Documents; Approval of Final Report; Approval of New Staff Contracts; Discussion of Creating Criteria for Staff to Act Upon Future Annexations; Updates on Roadmap/Timeline; and Updates from Working Groups and Subcommittees

CALL TO ORDER

Chair Puentes called the meeting to order at 6:08 p.m. with 10 members present. Commissioner Schneider joined at 6:10 p.m. and Commissioner Le joined at 6:13pm.

CITIZEN COMMUNICATION: GENERAL

There was no citizens communication.

1. APPROVAL OF MINUTES

The Dec. 15, 2021, ICRC meeting minutes were approved unanimously without objection.

2. NEW BUSINESS

The ICRC may discuss and take action on the following agenda items:

- A. Update on county redistricting from Gretchen Nagy, Travis County Voter Registration Director

Nagy gave an update on the shortened timeframe for Travis County redistricting

- B. Discussion of Retention of ICRC Records and Documents: City Clerk Eric Stene, Records and Information Management Officer (CRM)

Stene explained the ICRC should turn over documents to their staff liaison for the city's records retention of documents and that those records will be kept for 20 years (2042).

Commissioners agreed to forward all documents to administrative manager by Feb. 2, 2022.

- C. Update on Roadmap/Timeline

Granados gave an update on the 2031 ICRC Roadmap/Timeline.

- D. Discussion on creating criteria for staff to act upon future annexations

Commissioners discussed creating criteria for city staff to act upon future annexations and agreed that all future annexations would be handled directly by the commission.

- E. Updates from Working Groups/Subcommittees
 - 1) Social Media/Press Release Working Group

Commissioner Falcon gave an update.

- 2) Advertising/Website Working Group

Commissioner Yee gave an update on website progress and advertising the ICRC map in 2022.

- 3) Finance Subcommittee

Vice Chair Gonzalez explained that \$100,000 of the \$150,000 budget (67%) for fiscal year 2022 had been spent.

- 4) Final Report Subcommittee

Commissioner Blank had no update.

- F. Housekeeping

Chair Puentes asked commissioners to reserve Feb. 16, 2022, for a meeting if needed.

2. UNFINISHED BUSINESS

The ICRC may discuss and take action on the following agenda items:

A. Approve and sign final report

On Commissioner Schneider's motion and Commissioner Gonzalez's second, the ICRC unanimously approved and adopted the 2021 ICRC Final Report as submitted.

B. Approve new contract for administrative manager

Commissioners approved new letter of engagement for Administrative Manager to an hourly rate of \$50 an hour from Jan. 1, 2022, to June 30, 2022.

FUTURE AGENDA ITEMS

- *No further business*

ADJOURNMENT

Chair Puentes adjourned the meeting at 7:40 p.m. with no objections.

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For more information on the Independent Citizens Redistricting Commission, please contact Matt Dugan at 512-974-7665 and matthew.dugan@austintexas.gov or Lisa Rodriguez at 512-974-3119 and lisa.rodriguez@austintexas.gov.

These minutes were unanimously approved, without objection, at the April 6, 2020, meeting.