

Versión en español a continuación.

**Finance/Allocations and Strategic Planning/Needs Assessment Committee Meeting of the HIV Planning Council
WEDNESDAY, July 20, 2022**

Finance/Allocations and Strategic Planning/Needs Assessment Committee Meeting to be held on July 20, 2022, with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (07/19/2022 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **July 20, 2022, HIV Planning Council Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>

Reunión del **Finance/Allocations Meeting of the HIV Planning Council**

Miercoles, 20 de Julio, 2022

FECHA de la reunion (20 de Julio, 2022)

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**07/19/22** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas.** antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>

**HIV PLANNING COUNCIL
FINANCIAL/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT
COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 20, 2022
6:00 PM-8:00 PM
REMOTE VIA TEAMS**

**FINANCIAL/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT
COMMITTEE MEMBERS:**

Committee Chair – Barry Waller, Tarik Daniels, Caitlin Simmons, Sharon Zaldivar Alatorre, Kristina McClendon

MINUTES

CALL TO ORDER

Meeting called to order at 6:09pm by Barry Waller

Council Members in Attendance: *Committee Chair Barry Waller, Kristina McClendon, Sharon Zaldivar*

Council Members Absent:

Staff in Attendance: *Deena Rawleigh, Jaseudia Killion, Matthew Howrey, Janee Zavala*

Administrative Agent: *Veronica Chavira, Jennifer La Blanc, Justin Ferrill, Raju Ghimere, Kim Nguyen, Julia Herrera*

Community Members: *none*

Presenters: *none*

Guests: *none*

Public Communication: *none*

PUBLIC COMMUNICATION

The first 10 speakers signed up no later than noon on **07/19/2022** will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

1. CERTIFICATION OF QUORUM

- Certified

2. INTRODUCTION/ANNOUNCEMENTS

- Welcome to new members Sharon Zaldivar Alatorre and Kristina McClendon
- Sam Keffler has resigned from Planning Council

3. APPROVAL OF MINUTES 🧣

- a. May 18th, 2022
 - Approved as written

4. CONFLICT OF INTEREST DECLARATIONS

- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
 - None

5. COMMITTEE ORIENTATION FOR NEW MEMBERS

- Finance/Allocations deals with financial matters, Administrative Agent report, Priority Setting and Resource Allocation (PSRA)
- Strategic Planning and Needs Assessment – needs assessment survey going out this year, informs PSRA

6. FINANCE/ALLOCATIONS

- a. Priority Setting and Resource Allocation (PSRA)
 - i. Agenda draft
 - ii. Vote to approve 🧣
 - Kristina McClendon – motion to approve draft agendas for August 22nd and August 29th
 - Sharon Zaldivar – second
 - Kristina McClendon – aye
 - Barry Waller – aye
 - Motion passes
- b. Assessment of Administrative Mechanism (AAM)
 - i. AAM draft with St. Louis edits
 - ii. Vote to approve 🧣
 - Barry Waller – motion to approve AAM with edits
 - Sharon Zaldivar Alatorre – second
 - Barry Waller – aye
 - Sharon Zaldivar Alatorre – aye
 - Kristina McClendon – aye
 - Motion passes
- c. Increase/Decrease Plan
 - i. Increase in funding discussion 🧣
 - Sharon Zaldivar Alatorre – motion to approve the Fiscal Year 2023-2026 Part A MAI Allocation Plan
 - Kristina McClendon – second
 - Barry Waller – aye
 - Sharon Zaldivar Alatorre – aye
 - Kristina McClendon – aye
 - Motion passes

7. PLANNING COUNCIL BUDGET

- a. Review Fiscal Year 21 (FY21)
- b. Review and approve FY22 
 - Tabled

8. STRATEGIC PLANNING/NEEDS ASSESSMENT

- a. Review Survey Administering report
 - Survey drafts are finished, waiting on flyers from Public Information Office
 - Three volunteers currently to help with administering
 - Gift cards set, pick-up locations set

9. MEETINGS

- a. Discussion on committees remaining combined
 - i. Vote to approve 
 - No change
- b. Discussion on day, time, and location of meetings
 - i. Vote to approve 
 - Sharon Zaldivar Alatorre – motion to use Permitting and Development Center as in-person meeting space for Finance/Allocations and Strategic Planning/Needs Assessment Committee
 - Kristina McClendon – second
 - Barry Waller – aye
 - Sharon Zaldivar Alatorre – aye
 - Kristina McClendon – aye
 - Motion passes

10. ADMINISTRATIVE AGENT REPORT

- AA report is breakdown of service categories and snapshot of expenditures up until current month

11. OFFICE OF SUPPORT STAFF REPORT

- Accepting Chair nominations
- Reach out to Office of Support if interested in attending a conference

ADJOURNMENT

Adjourned at 7:45pm by Barry Waller

 *Indicative of action items*

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Allocations Committee, please contact Jaseudia Killion at (512) 972-5806.