



Austin-Travis County Food Policy Board

MEETING MINUTES February 14th, 2022

The Austin-Travis County Food Policy Board (ATCFPB) convened on Monday February 14th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 1405 Event Center, Austin, TX 78752. Some members attended remotely.

Board Members in Attendance:

Andrea Abel, Joy Casnovsky, Kacey Hanson, Karen Magid, Sharon Mays, Cecilia Hogan, Ryan Rosshirt, Errol Schweizer

Board Members Absent:

Joi Chevalier, Frances Deviney, Emily De Maria, Dr. Rosamaria Murillo

Staff in Attendance:

Emmie DiCicco, Edwin Marty, Amanda Rohlich

CALL TO ORDER

Board Chair Sharon Mays called the meeting to order at 6:10 pm

CITIZEN COMMUNICATION: none

1. APPROVAL OF MINUTES FROM DECEMBER MEETING

Board Member Karen Magid motioned to approve the meeting minutes from December 13th, 2021, with Board Member Joy Casnovsky seconding the motion. Passed on a 4-0 vote with three members abstaining.

2. OLD BUSINESS

- a. Board Infrastructure & Protocol
 - i. Review Board Members' meetings with City and County Officials
 - i. Karen Magid met with Travis County Judge Staff Kate Garza
 - ii. Review prior board recommendations and discuss City and County budgets and staff position
 - i. Emily Ackland met with Court to discuss staffing needed for food system planning support
 - iii. Community engagement – no updates
- b. Board vacancies and appointments
 - i. Adrian Lipscombe appointed by Commissioner Shea
 - ii. Karen Magid reappointed for another term
 - iii. Andrea Abel awaiting reappointment; will reach out to Kate Garza (chief of staff for Judge Brown) to schedule meeting
 - iv. County liaison to the food policy board—Emily Ackland will serve as liaison ongoing
 - v. Joy Casnovsky stepping down from her position on the board. Vacancy will open for a Mayoral appointment. Vacancy of Vice-Chair position to be discussed and voted on in March
- c. Discuss Annual Internal Review and Draft Activity Tracking Form

- i. Amanda Rohlich to send out form with Board Member assignments

4. NEW BUSINESS

- a. Updates and next steps from Good Food Purchasing Program Recommendations
 - i. Working through final edits based on feedback from Center for Good Food Purchasing
 - ii. Healthy Food Access Working Group – updates from Kacey Hanson. The working group is opening up meetings to more presentations from partners (i.e., Rachel Coff from Travis County HHS, Maren Lujan from APH regarding CHA/CHIP)
 - iii. How big will the focus area conversations be? 20-30 people
 - iv. How will food business owners and operators be involved in the planning process?
 - v. How to determine best fit for CAC versus Focus Groups. We want to include private sector, but not all at owner or C-suite level.
 - vi. Thinking about how to engage those who are not already plugged into the conversation.
 - vii. Next month's meeting will focus on who from ATCFPB will represent on CAC
- b. Other items, ideas, or general updates for board attention
 - i. Emily Ackland – (see back-up materials for memo) where Travis County is at regarding food system work. Present Food System Planning and highlight that County is absent on conversations around food with the exception of Health and Human Services (they are directed to serve low-income populations). Memo developed that outlines the role Travis County has in the food system to present to County Executives. Three County Executives have signed off on the memo. Ask of the board to look at memo and reach out to County Commissioner in support by Thursday, February 17th in advance of the Strategic Planning Meeting.
 - i. Question about public comment
 - ii. Sharon Mays – looking for a way to get food business owners more involved in the board's work and how the board can support the efforts of small business owners. There seems to be a lack of understanding of resources available.
- c. Budget recommendations due March 31st
 - i. Bring any recommendations to the next meeting
- d. Discuss future and community staff presentations
 - i. Charitable Feeding Organizations Permitting Updates scheduled for March meeting
- e. Discuss and take possible action on rescheduling of March meeting
 - i. Amanda to send out Doodle Poll with other meeting date options (March 7, 14, 21)
- f. Review of Board Member Assignments
 - i. Amanda Rohlich to send out Annual Internal Review Tracking Form to all members
 - ii. All Board Members to fill out the form
 - iii. Emily Ackland to look into opportunity for public comment on Thursday, 2/17 Travis County Strategic Planning Meeting
 - iv. All board members to review memo to Travis County Commissioners and reach out to relevant Court Members in support of options laid out in the memo.
 - v. All board members – consider any budget recommendations to bring to March meeting
 - vi. Amanda to send out Doodle Poll with other meeting date options (March 7, 14, 21)
 - vii. Send RFPs to board

5. FUTURE AGENDA ITEMS

- a. Emily Ackland to present out on Strategic Planning Meeting
- b. CFO Presentation in March
- c. EDD update on community-owned food retail initiative
- d. Budget presentations

ADJOURNMENT

Board Chair Sharon Mays adjourned the meeting at 8:02 pm.

The minutes were approved at the April 18, 2022, meeting on Andrea Abel's motion, Frances Deviney second on a (4-0) vote with three members abstaining.