



***HIV PLANNING COUNCIL
REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 26, 2022***

The HIV PLANNING COUNCIL convened in a REGULAR meeting on MONDAY, SEPTEMBER 26, 2022, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Interim Chair Tarik Daniels called the HIV PLANNING COUNCIL Meeting to order at 6:04 p.m.

Planning Council Members in Attendance:

Planning Council Members in Attendance Remotely: Interim Chair Tarik Daniels, Secretary Caitlin Simmons, Steph Adler, Glenn Crawford (non-voting), Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL SPECIAL-CALLED MEETING on 9/12/2022

The minutes from the meeting of 9/12/2022 were approved on Tarik Daniels' motion, Glenn Crawford second on a 5-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Kristina McClendon, Barry Waller. Abstain: Sharon Zaldivar Alatorre. Absent: Nel-Marinel Hernandez.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

Tarik Daniels – medical case management, non-medical case management, peer support, community health worker, medical transportation, linguistic services, medical case management MAI, health insurance premium cost sharing assistance, emergency financial assistance

Caitlin Simmons – Food bank, medical nutrition therapy, health insurance assistance program, oral health care, medical case management, non-medical case management, non-medical case management MAI, early intervention services, early intervention services MAI, outpatient ambulatory health services, medical transportation, linguistic services

Steph Adler – mental health services, EIS, non-medical case management, medical case management, emergency financial assistance

STAFF BRIEFINGS

3. Introductions/Announcements

Sherry Lyles – new data manager.

2. Office of Support Staff Report

Update given by Jaseudia Killion and Janee Zavala. Chair nominees are being accepted until 9/29/2022 close of business. If interested in attending any upcoming conferences, please contact Office of Support. Needs Assessment is about 45% complete. Service Standards overhaul, recruitment and retention focus for fall.

3. Fast Track Cities Report

Update given by Edgar Rodriguez. Consortium happening on 10/6 from 10am-12pm to discuss Department of State Health Services data and Quality of Life survey.

4. Part B Report

Update given by Jaseudia Killion. Early Intervention Services (EIS) is underspent and will be reviewed.

5. Administrative Agent Report

Update given by Justin Ferrill. HRAU is fully staffed. Carryover request granted; contracts will be adjusted accordingly. Requested media campaign is underway. Mental health services underspent; providers report decreased need. Medical transportation services also underspent; first year providers have managed funds, unsure why funds are not being utilized.

DISCUSSION AND ACTION ITEMS

6. Discussion and approval of Assessment of the Administrative Mechanism Fiscal Year 22

(AAM FY22) 

The motion to approve the AAM for FY22 was approved on Tarik Daniels' motion, Glenn Crawford second on a 6-0 vote. For: Tarik Daniels, Caitlin Simmons, Steph Adler, Kristina McClendon, Barry Waller, Sharon Zaldivar Alatorre. Abstain: None. Absent: Nel-Marinel Hernandez.

7. HIV and Aging Presentation by Barry Waller

PowerPoint presentation given by Barry Waller

FUTURE AGENDA ITEMS

AA response to AAM, Chair election, committee updates, Needs Assessment findings, reallocations, World AIDS Day planning

ADJOURNMENT

Interim Chair Tarik Daniels adjourned the meeting at 7:21 p.m. without objection.

The minutes were approved at the 10/24/2022 meeting on Steph Adler's motion, Barry Waller second on a (7-0) vote.