

MOTION SHEET #2

I move the following direction on Item 45:

Due to the extensive nature of new regulations, the City Council directs the City Manager to develop changes to the Environmental Criteria Manual (ECM) utilizing a process similar to the [development of the Transportation Criteria Manual for Street Impact Fees](#) for amendments related to Functional Green. This process should provide opportunity for education, transparent feedback, and stakeholder input, with the goal of limiting the possibility of an appeal to the City Manager. The process shall include, but is not limited to, the following:

- seeking feedback from the public on a first draft document prior to submitting the ECM for the formal Rules Posting Process,
- virtual public information session (webinar) to illustrate the ECM Update process and present major themes that emerge from the public comment period,
- meaningful engagement with stakeholders,
- review for conflicts and approval by all related departments, and
- report to Council on changes to the rules process.

New requirements related to Functional Green shall not take effect until the final adoption of the new ECM rules.

Rationale:

- *Staff should implement a more extensive criteria manual development process for policy changes that are substantial and for when the policies are highly dependent on the details in the criteria manual.*
- *Austin Transportation Department enacted a thorough and transparent process for the development of the Transportation Criteria Manual for Street Impact Fees where stakeholders had enough time to provide feedback, felt listened to, and understood the changes being made.*
- *Stakeholders have requested a similar process for the ECM due to how reliant the implementation of Functional Green are on the rules being developed in the ECM.*