



## Recommendation for Action

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**File #: 22-3423, Agenda Item #: 33.**

**11/15/2022**

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**Posting Language:**

Authorize negotiation and execution of a professional services agreement with the following five staff recommended firms for Request for Qualifications Solicitation No. CLMP316: Cobb, Fendley & Associates, Inc.; Halff Associates, Inc.; The Rios Group, Inc.; Surveying and Mapping, LLC; and T2 UES, Inc. d/b/a T2 Utility Engineers for engineering services for the Subsurface Utility Engineering Services Rotation List in a total amount not to exceed \$4,800,000.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 8.98% MBE and 6.12% WBE participation].

**Lead Department:**

Financial Services Department.

**Managing Department:**

Financial Services Department.

**Fiscal Note:**

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various City departments requiring services.

**Purchasing Language:**

Staff recommendation is based on the five most qualified firms out of five firms evaluated through the City's qualification-based selection process.

**For More Information:**

Direct inquiries to Rolando Fernandez, 512-974-7749, Rick Wilson, 512-974-7261, or the Project Manager, Steven Penshorn, 512-974-7214.

**Additional Backup Information:**

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design, and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Financial Services Department - Central Procurement, Capital Contracting, Small and Minority Business Resource Department, Public Works Department, and other user departments. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. Capital Contracting expects that user departments will require these services to meet current and future Subsurface Utility Engineering (SUE) service needs.

Design and construction projects are faced with the dilemma of a lack of accurate location and identification of existing underground infrastructure to either design around or eliminate the potential conflict. Lack of accurate underground utility information has resulted in numerous utility conflicts during construction and has historically contributed to project delays, public inconvenience, business interruptions, utility damages, costly plan revisions, pay item negotiations, safety compromises, and other issues.

This Rotation List will reduce and/or eliminate this costly factor(s) in project design and construction through the appropriate use of the Subsurface Utility Engineering technology to provide the designer with an accurate picture of the underground infrastructure early in the design stage of the project.

This request allows for the development of a professional services agreement with each of the five recommended firms until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

**RECOMMENDED FIRMS:**

Cobb, Fendley & Associates, Inc. is located in Austin, Texas

Halff Associates, Inc. is located in Austin, Texas

The Rios Group, Inc. is located in Round Rock, Texas

Surveying and Mapping, LLC is located in Austin, Texas

T2 UES, Inc. d/b/a T2 Utility Engineers is located in Round Rock, Texas.

**Strategic Outcome(s):**

Government that Works for All.