



## MEMORANDUM

**TO:** Mayor and Council

**FROM:** James Scarboro, Chief Procurement Officer

**DATE:** November 8, 2022

**SUBJECT:** Item 14 – 2022 Building Commissioning (CX) Services Rotation List

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Item 14 on the November 15, 2022, Council Special Called Meeting agenda is to authorize award of a contract with Nodal Partners, LLC; Page Southerland Page, Inc.; Command Commissioning, LLC; Goodwin Engineering, Inc.; Texas Energy Engineering Services, Inc.; Energy Engineering Associates, Inc. d/b/a EEA Consulting Engineers; Sebesta, Inc. d/b/a NV5; Jasmine Engineering, Inc.; and LLCx, LLC for commissioning services for the 2022 Building Commissioning (CX) Services Rotation List. This memo is to correct the managing department and fiscal note for the contract.

The correct language in the Managing Department section for Item 14 should be as follows:

**Managing Department:**

Capital Contracting.

The correct language in the Fiscal Note section for Item 14 should be as follows:

**Fiscal Note:**

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

**cc:** Spencer Cronk, City Manager  
Myrna Rios, City Clerk  
Deborah Thomas, Deputy City Attorney  
Ed Van Eenoo, Chief Financial Officer