



### ***HIV PLANNING COUNCIL***

### **GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE MEETING MINUTES**

***TUESDAY, OCTOBER 4, 2022***

The HIV PLANNING COUNCIL convened in a GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE meeting on TUESDAY, OCTOBER 4, 2022, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Nel-Marinel Hernandez called the HIV PLANNING COUNCIL GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE Meeting to order at 6:01 p.m.

**Planning Council Members in Attendance:**

**Planning Council Members in Attendance Remotely: Nel-Marinel Hernandez, Glenn Crawford, Jonathan Garcia**

### **PUBLIC COMMUNICATION: GENERAL**

**None**

### **APPROVAL OF MINUTES**

1. Approve the minutes of the HIV PLANNING COUNCIL GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES MEETING on 9/6/2022

**The minutes from the meeting of 9/6/2022 were approved on Nel-Marinel Hernandez's motion, Jonathan Garcia second on a 3-0 vote. For: Nel-Marinel Hernandez, Glenn Crawford, Jonathan Garcia. Against: None. Abstain: None. Absent: Steph Adler, Rocky Lane**

### **CONFLICT OF INTEREST DECLARATIONS**

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

**None**

### **STAFF BRIEFINGS**

3. Introductions/Announcements

**Thomas Rodriguez-Schucker and Deryck Jackson from Collaborative Research**

4. Office of Support staff report  
**Update given by Jaseudia Killion. Fast Track Cities virtual code available for Seville conference. Needs Assessment administered in several events. Goal to finish by end of November, beginning of December. Integrated plan needs to be finished by December 9<sup>th</sup>. Epidemiological profile needs to be updated with 2020 data, Provider Capacity and Capability survey complete, System of Care Analysis also complete**


## **DISCUSSION AND ACTION ITEMS**

5. Discussion and approval of New Member Orientation materials with electronic device availability 


**No vote at this time. Electronic device edits adopted.**

6. Discussion with Collaborative Research of service standards and update on performance catalog

**Presentation given by Thomas Rodriguez-Schucker. Update will be provided at next Governance/Membership and Care Strategies meeting. Current performance catalog will be done away with, and will become a collaboration between recipient and subrecipient.**

7. Discussion and approval of new member interviews 

**Tabled.**

8. Discussion and approval of marketing/recruitment strategies 

**Presentation given by Jaseudia Killion. Marketing materials can be edited to Planning Council's specifications. No vote at this time.**

9. Discussion of membership update and reflectiveness

**No new updates. Will address ongoing vacancies during recruitment drive in spring**

10. Discussion and review of member attendance

**All members currently in compliance.**

11. Discussion of social media calendar

**Sharon Zaldivar Alatorre highlighted for December, Kristina McClendon in January.**

12. Discussion of budget recommendations

**Budget is very underspent. No recommendations at this time.**

13. Discussion of training recommendations

**Women Rising request added.**

#### **FUTURE AGENDA ITEMS**

14. Discussion and review of workplan calendar

**Resource inventory. Collaborative Research will attend a future meeting with final results. Child care service category funding feasibility.**

#### **ADJOURNMENT**

**Nel-Marinel Hernandez adjourned the meeting at 7:29pm p.m. without objection.**

**The minutes were approved at the 10/4/2022 meeting on Jonathan Garcia's motion, Steph Adler second on a (3-0) vote.**