



Recommendation for Action

File #: 22-3488, Agenda Item #: 18.

12/8/2022

Posting Language

Authorize negotiation and execution of a multi-term cooperative contract with Air Relief Technologies, Inc. d/b/a Tex Air Filters or Air Relief Technologies to provide various types of air conditioner filters, for up to four years for a total contract amount not to exceed \$460,000.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D (Minority Owned and Women Owned Business Enterprise Procurement Program.) For the goods required for this procurement, there were no subcontracting opportunities therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$95,833 is available in the Fiscal Year 2022-2023 Operating Budget of various City departments. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple contractors within this cooperative purchasing program were reviewed for these goods. The Financial Services Department has determined this contractor best meets the needs of the departments to provide the goods required at the best value for the City.

For More Information:

Inquiries should be directed to Jamal Christian, at 512-978-1796 or Jamal.Christian2@austintexas.gov [<mailto:Jamal.Christian2@austintexas.gov>](mailto:Jamal.Christian2@austintexas.gov).

Additional Backup Information:

The contract will provide various types of new air conditioner filters to be installed by City personnel in City facilities on an as-needed basis for City departments. The air conditioner filters help improve air quality and protect against airborne contaminants as well as pathogens, such as bacteria and viruses. Air conditioner filters are recommended to reduce the presence of disease and infection causing contaminants in occupied spaces.

This contract is necessary to provide air condition filters to address deferred, scheduled, and emergency maintenance services of heating, ventilation, and air conditioning systems at City facilities. This contract will replace the previous contract that expired July 31, 2022. The recommended contractor is the previous provider for these goods.

The Local Government Purchasing Cooperative administered by the Texas Association of School Boards, Inc.

(BuyBoard) establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	1 yr.	\$115,000
Optional Extension 1	1 yr.	\$115,000
Optional Extension 2	1 yr.	\$115,000
Optional Extension 3	1 yr.	\$115,000
TOTAL	4 yrs.	\$460,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Health and Environment.