



**IMPACT FEE ADVISORY COMMITTEE  
SPECIAL CALLED MEETING MINUTES  
TUESDAY, OCTOBER 25, 2022**

The IMPACT FEE ADVISORY COMMITTEE convened in a SPECIAL CALLED meeting on TUESDAY, OCTOBER 25, 2022, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas, and remotely via WEBEX.

Chair TEHRANY called the IMPACT FEE ADVISORY COMMITTEE Meeting to order at 4:37 p.m.

**Committee Members (CM) in Attendance: Chair Bobak Tehrany**

**Committee Members in Attendance Remotely: CM Chi Lee, CM Channy Soeur, CM Susan Turrieta**

**Committee Members Absent: CM Kris Bailey, CM Dick Kallerman, CM Lance Parisher**

**Staff in Attendance: Nathan Aubert (ATD), Lauren T. King (AW)**

**Staff in Attendance Remotely: Aurora Pizano (AW), Martin Tower (AW), Nam Nguyen (AW), Christina Romero (AW), Dan Hennessey (ATD)**

**PUBLIC COMMUNICATION: GENERAL**

**No speakers signed up or in attendance to speak.**

**APPROVAL OF MINUTES**

1. Approve the minutes of the IMPACT FEE ADVISORY COMMITTEE (SPECIAL) MEETING on MARCH 22, 2022.

**The minutes from the meeting of (03/22/2022) were approved on CM TURRIETA'S motion, CM LEE second on a (4-0) vote. CMs BAILEY, KALLERMAN, and PARISHER absent.**

**DISCUSSION AND ACTION ITEMS**

2. Discussion and action on the water and wastewater Semi-Annual Impact Fee Report for October 1, 2021, through March 31, 2022.

*Chair Tehrany asked the Austin Transportation Department (ATD) and Austin Water (AW) if there are overlaps between projects the two departments have planned. Various staff members answered questions and clarified that projects need to be for growth of facilities (not maintenance).*

*CM Soeur asked what share of the project costs for AW would be for utility relocation vs. rightsizing. What is the % difference between projects that are being totally replaced and those where “upgrades” are taking place.*

**The motion to approve Austin Water Semi-Annual Impact Fee Report was approved on CM TURRIETA’S motion, CM SOEUR second on a 4-0 vote. (CM BAILY, CM KALLERMAN, and CM PARISHER absent)**

### **STAFF BRIEFINGS**

3. Staff briefing regarding the transportation Semi-Annual Impact Fee Report template and state of the program for June 22, 2022, through September 30, 2022.

**The presentation was made by Dan Hennessey, Consulting Engineer, Austin Transportation Department.**

### **OFFICER ELECTIONS**

4. **Officer elections for Committee Chair were held. CM SOEUR nominated current CHAIR TEHRANY for another term as Committee Chair with CM TURRIETA second on a 4-0 vote. (CM BAILY, CM KALLERMAN, and CM PARISHER absent)**

5. Discussion and possible action on further Impact Fee Advisory Committee meeting dates for 2022.

*Ms. King (AW) identified the need for an updated Austin Water fee to begin stakeholder involvement to meet legal requirement of fee program.*

**Ms. King identified dates for a meeting in November. Decided to send an email to correspond and decide at later date.**

**CHAIR TEHRANY adjourned the meeting at 5:39 p.m. without objection.**

**The minutes were approved at the 11/15/2022 meeting on COMMITTEE MEMBER TURRIET’S motion, COMMITTEE MEMBER SOEUR second on a (4-0) vote. CMs BAILEY, LEE and Chair TEHRANY absent.**