



**ANIMAL ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
MONDAY, DECEMBER 12, 2022**

**The Animal Advisory Commission convened in a regular meeting on Monday, December 12, 2022, at 301 W. Second Street, Rm 1101 in Austin, Texas.**

**Chair Nazor called the Animal Advisory Commission Meeting to order at 6:02 p.m. Chair Nazor, Commissioners Bruce, Dulzaides, Herrera, Jarl, Nilson, Norton, and Smagula attended in person. Vice Chair Clinton, Commissioners Mitchell and Hassen joined via videoconference. Commissioners Neuhaus and Nemer were absent.**

**PUBLIC COMMUNICATION: GENERAL**

**Rochelle Vickery – spay/neuter  
Misty Valente – Williamson County Regional Animal Shelter  
Amber Rolland – no kill policy  
Pat Valls-Trelles – commission agenda items, animal intake policy**

**APPROVAL OF MINUTES**

1. **Approve the minutes of the Animal Advisory Commission Regular Meeting on November 14, 2022.  
The minutes from the meeting of November 14, 2022, were approved on Commissioner Jarl's motion, Commissioner Norton's second on a 11-0 vote. Commissioners Neuhaus and Nemer were absent.**

**STAFF BRIEFINGS**

2. **Staff briefing by new wildlife Officers in the Animal Service Center regarding scope of work.  
Presentation by Emery Sadkin, Animal Protection Officer and Greg Richens, Animal Protection Officer, Animal Services.**
3. **Austin Animal Center and Animal Services Monthly Report. Overview of monthly report provided by the Animal Service Center.  
Reports were provided in back up documents. Don Bland, Chief Animal Services Office responded to questions.**

## **DISCUSSION ITEMS**

4. Presentation the Monthly Report by Austin Pets Alive!  
**Presentation by Neil Hay, Senior Director of Operations.**
5. Discussion regarding any updates for companion animals at emergency shelters in winter weather.  
**Update offered by Commissioner Smagula.**

## **DISCUSSION AND ACTION ITEMS**

6. Discussion and creation of rules and procedures for public communication at the Animal Advisory Commission.

**The motion to approve the rules and procedures for public communication was approved, as amended below, on Commissioner Smagula's motion, Commission Herrera's second on an 9-0 vote. Commissioner Hassen and Mitchell abstained. Commissioners Neuhaus and Nemer were absent.**

**The adopted rules and procedures were to take up comment from members of the public who register to speak regarding agenda items to occur after General Public Communication and prior to any agenda items being taken up. Registered speakers will be allowed to speak for three minutes per item unless voted to reduce time.**

## **WORKING GROUP UPDATE**

7. Update from the Spay/Neuter Working Group regarding the Spay/Neuter Program Policy.  
**Update presented by Commissioner Bruce, Herrera, and Smagula.**

**Chair Nazor adjourned the meeting at 8:07 pm without objection.**

**The minutes were approved at the DATE meeting on Commissioner MEMBER's motion, Commissioner MEMBER second on a (vote count) vote.**