

<p style="text-align: center;"><b>MBE/WBE ADVISORY COMMITTEE</b> <b>COMMISSIONER TERM EXPIRATIONS</b></p>
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If a Commissioner's term is about to expire or the Council Member that appointed them leaves office, the Commissioner may apply for reappointment.

- Once a Commissioner has served two terms (8 years) (whether consecutive or not), the Commissioner may not be reappointed to the same body, regardless of who nominates them.
- A Commissioner can continue serving for 60 days or until a new member is appointed to their seat.
- To apply for reappointment, the Commissioner must complete the application at: <http://www.austintexas.gov/department/boards-and-commissions/services>
- The City Clerk's Office will send the Commissioner a *Reappointment Notice* to confirm receipt of their application and then again to confirm reappointment.
- Reappointed Commissioners must attend a refresher training in addition to signing an updated *Oath of Office* form and *Acknowledgement of Requirements* form to continue service. An email will be sent directly from the City Clerk's Office to the reappointed Commissioner.
- There is always the possibility of quorum issues so the Commissioner should try to complete their training prior to the next meeting.

**CONTACTS:**

City Clerk's Office Boards and Commissions Coordinators

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