



# APH Solicitations Feedback for Basic Needs Issue Area RFP Joint Inclusion Committee

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City Hall, Boards and Commissions Room  
January 2023



# Social Services Issue Area Solicitation

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Issue Area	Anticipated Release Date	Agreement Start Date
<b>Youth</b>	July 2021	July 2022
<b>Behavioral Health</b>	November 2021	October 2022
<b>Homeless</b>	January 2022	October 2022
<b>Basic Needs</b>	February 2023	October 2023
<b>Early Childhood</b>	April 2023	October 2023
<b>Workforce Development</b>	May 2023	October 2023
<b>Health Equity</b>	January 2024	October 2024

### APH Social Services Business Plan Performance Measures

Housing, Homeless Intervention, Basic Needs	
1A	Number of households at risk of homelessness that maintain housing
	Number of households receiving assistance
	Percent of households at risk of homelessness that maintain housing
1B	Number of case-managed households that transition from homelessness into housing
	Number of households that exit the program
	Percent of case-managed households that transition from homelessness into housing
1C	Number of households receiving services that maintain housing due to receiving essential services
	Number of households receiving essential services
	Percent of households that maintain housing due to receiving essential services
1D	Number of Homeless Households residing in shelter programs receiving APH-funding who receive case management services
	Number of Homeless Households residing in shelter programs receiving APH-funding
	Percentage of Homeless Households residing in shelter programs receiving APH-funding who receive case management services

# Business Plan Measures for Social Service Contracts

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# Basic Needs Issue Area Solicitation

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# What is “Basic Needs”?

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**The goal of basic needs services is to support individuals and families to move from survival to self-sufficiency.**

Through Basic Needs services, individuals and families have resources for the most fundamental aspects of daily living such as food, housing, utilities, safety and personal care. Basic needs services are often emergency or short-term services provided during/after a crisis or following a prolonged period of extremely limited resources. Typically, these needs must be met before an individual or family has the capacity to transition out of poverty and into self-sufficiency.

Basic Needs Services provides services to the low-income general population (families and individuals) in Austin and Travis County.

Note: Housing and homeless services are funded through separate funding categories and are not part of this funding scope.

# Current Service Categories Funded

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1. Financial Assistance for housing and other household costs such as utility payments, rent, furniture and household supplies
2. Financial Education and Stability such as tax preparation and filing
3. Groceries, food access
4. Legal Services
5. Help with signing up for healthcare benefits and insurance
6. Support services for survivors of domestic violence

# Other Service Categories

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- ☐ Transportation
- ☐ Internet and computer access
- ☐ Support services for survivors of domestic violence
- ☐ Help to connect with mainstream government benefits like Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Veterans benefits, Supplemental Security Income Program (SSI), Social Security Disability Insurance (SSDI), and Housing Choice Voucher Programs
- ☐ Any others that meet the basic needs criteria listed above?

# Standard City Performance Measures

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- ❑ Required Output:

- ❑ Unduplicated\* clients served per 12 months

\*Some duplication of clients may be allowed in the case of certain types of programs, such as emergency food distribution

- ❑ City Business Plan Outcomes:

- ❑ 1A: Percent of households at risk of homelessness that maintain housing
  - ❑ 2B: Percent of individuals who obtain or maintain public benefits





# APH's Priority of Racial Equity in Programming

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- ❑ APH has prioritized work on racial equity within the department operations, services and in funded programs.
- ❑ In recent years, the solicitations include more questions on how agencies and programs are addressing equity and language access.
- ❑ Each applicant is asked to fill out an abbreviated Racial Equity assessment that informs where the agency is at in implementation of racial equity initiatives such as:
  - ✓ Collecting data and performance measures to evaluate the needs for the program and the effectiveness of the program in serving all clients;
  - ✓ Developing a plan at the board level to address racial disparities;
  - ✓ Participating in community work groups aimed at addressing racial disparities;
  - ✓ Providing training events for staff and others to improve equitable outcomes.

# Request for Survey Feedback by February 3, 2023

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We value community member feedback!

Austin Public Health (APH) is asking Austin/Travis County residents to complete this survey to help us determine where to focus basic needs services and funding for the community. [Click here to take short the Survey in English.](#)

[Versión Española: Encuesta de APH de 2023 para la solicitud de fondos para Necesidades Básicas](#)

[2023 لعام الأساسية الاحتياجات طلب بشأن \(APH\) أوستن في العامة الصحة دائرة استبيان](#)

[2023 APH 기본 필요사항 요청 설문조사](#)

[Khảo sát Yêu cầu đối với Chương trình Nhu cầu Cơ bản của APH 2023](#)

[2023 年 APH 基本需求意见征求调查](#)

[2023 年 APH 基本需求意見徵求調查](#)



# Guidance for Applying for Funding

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# How to Prepare for Competitions

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- ❑ To get on the listserv for solicitation announcements, send an email request to [APHCompetitions@austintexas.gov](mailto:APHCompetitions@austintexas.gov)
- ❑ Agencies should ensure SAM.gov registration is updated (needed for Federal funding).
- ❑ Open and Upcoming solicitations are published on the APH Social Services Competitions website: [Competitions Website](#)
- ❑ Agencies must submit one Threshold Application per 12 months in order to be eligible to submit Proposals for APH Social Services competitions. The Threshold Application is completed in the [ParterGrants database](#) and includes the following elements that can be found [here on the Competitions Website](#)



# Steps in the RFP process

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## Steps in the RFP Process

- ❑ Step 1: Agencies register as a vendor with city and register in Partnergrants.
- ❑ Step 2: Agencies submit a Threshold Application in Partnergrants that, once approved, will be valid for 1 year.
- ❑ Step 3: When a solicitation is released, Offerors submit an **Intent to Apply** for each proposal they are submitting by the deadline.
- ❑ Step 4: Once the Intent to Apply for is approved, Offerors will be able to submit a **Proposal**.
  
- ❑ For more information, please go to the [APH Competitions Website](#)



# Social Services Resources Website

<https://www.austintexas.gov/article/aph-social-services-agreement-resources>

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COMPETITION  
APPLICATION  
GUIDANCE

CURRENTLY  
FUNDED SOCIAL  
SERVICES ISSUE  
AREAS

CONTRACT  
DOCUMENTS

COMMUNITY  
PLANNING  
DOCUMENTS

ANNUAL AGENCY  
TRAINING  
MATERIALS

CONTRACT  
MANAGEMENT  
GUIDES

MONITORING  
INFORMATION



# Thank You for Your Participation

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