



MEMORANDUM

TO: Todd Shaw, Chair
 Planning Commission Members

FROM: Heather Chaffin, Senior Planner
 Housing and Planning Department

DATE: January 24, 2023

RE: **2615 – 2617 East 6th Street**
C14-2022-0112
 Postponement Request by Staff

Staff requests a postponement of the above referenced case from the January 24, 2023, Planning Commission agenda to the February 28, 2023, agenda. The related neighborhood plan amendment (NPA-2022-0010.01) is also scheduled for that date, and this postponement will allow the two cases to be heard concurrently.