



**Building and Fire Code Board of Appeals  
Approved Minutes**

**Board Meeting  
April 27, 2022**

The Building and Fire Code Board of Appeals met in a Special Called Meeting on April 27, 2022

Board Member, Schumann called the meeting to order at 1:45 p.m.

**Board Members in Attendance:** Ashley Juraska, Tim Arndt, Alan Schumann, Ben Abzug, Gary Wilkes, Aubrey Brasfield and Ron Buys

**Board Members Not in Attendance:** Marco Fiorilo and Bobby Johns

**Staff in Attendance:** Rick Arzola (DSD), Kalissa Tozzi (DSD), Tony Hernandez (DSD)  
Ben Flick (AFD)

1. **APPROVAL OF MINUTES:** The minutes from the **August 25, 2021** Regular Called meeting were approved as written. Board member Juraska made a motion to accept the minutes as written, board member Buys second the motion. Motion pass 7-0
2. **DISCUSSION- Flat Top Fence Resolution approved by Council** – Development Service Department (DSD) Kalissa Tozzi and Tony Hernandez updated the board on the 2022 Safe Fence Resolution. DSD will begin to conduct a series of internal and external stakeholder engagements to obtain input on code amendment to the City technical codes to address dangerous fencing and has directed to the City Manager to work with stakeholders to explore new flat top fence design to address dangerous spiked fencing, entrapment and impalement of children, worker, pets and wildlife. After DSD has completed its engagements, the follow up is to gather the information from the stakeholders, establish a proposal and create a resolution to come back to the board for approval before going to council.
3. **DISCUSSION- Exterior Deck Replacement in the WUI-** Ben Flick with AFD spoke to the board in regards to a resolution made on behalf of AFD with a customer on Exterior Deck replacement in the Wildland Urban Interface area. In his response to the board the customer submitted an application for the replacement of the decking surface that was damaged in winter storm of 2021. At that point the customer began long discussion on the applicability of the code and was asked to submit pictures on what the replacement would be. After reviewing the photos, AFD determined that the customer would be in compliance as the replacement was like for like and non- combustible. All this escalated due the customer not supplying this information in the request for permit and in the back in forth emails that were exchanged.
4. **DISCUSSION AND ACTION-**
  - A. **2022 Board Schedule-** Vice Chair Brasfield made a motion to approve the 2022 Board scheduled as written. Board member Juraska second the motion. Motion passed 7-0. Vice chair Brasfield did notate that the website indicated the board meetings as the last Wednesday of the month and requested for a correction to the 4<sup>th</sup> Wednesday of the month.
  - B. **Election of Offices-** Board member Arndt made a motion to nominate Alan Schumann as Chair, Board member Juraska second the motion. Motion pass 7-0 to appoint Alan Schumann as Chair  
Board member Buys made a motion to nominate Brasfield as Vice Chair, Chairman Schumann second the motion, motion passed 7-0 to appoint Aubrey Brasfield as Vice Chair.
- 5 **FUTURE AGEND ITEMS:**
  1. Discussion- NFPA-150 Fire Alarm System for Animal Housing
  2. General Contracting Licensing requirement

5. **ADJOURN** – Vice Chairman Brasfield made a motion to adjourn the meeting. Chairman Schumann second the motion and the motion passed 7-0. Meeting concluded at 2:32 pm.

Minutes were approved at the January 25, 2023 Meeting on board member Abzug motion, board member Juraska second the vote on a 7-0 vote.