

**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE
MEETING MINUTES
OCTOBER 21, 2022**



**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE
REGULAR MEETING
MINUTES
FRIDAY, OCTOBER 21, 2022**

The PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE convened in a REGULAR meeting on FRIDAY, OCTOBER 21, 2022, at 1183 Chestnut Avenue in Austin, TX.

Chair Di Carlo called the PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE Meeting to order at 12:05 p.m.

Board Members/Commissioners in Attendance: Anna Di Carlo, Nina Rinaldi, Dawn Lewis and Nancy Barnard.

Board Members/Commissioners in Attendance Remotely: Kim Taylor and Laura Cottam Sajbel (Ex-Officio)

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the Parks and Recreation Board Contracts and Concessions Committee on September 16, 2022.

The minutes from the regular meeting of September 16, 2022, were approved on Chair Di Carlo's motion, Board Member Rinaldi's second, on a 5-0 vote.

STAFF BRIEFINGS

2. Staff briefing regarding draft scope of work for request for proposals (RFP) for a Management and Operations
Gabrielle Restivo, Contract Management Specialist IV and Jim Kotick, Program Manager, Parks and Recreation Department provided a briefing and answered clarifying questions on attendance and renovations at the Pharr Tennis Center. No action was taken on this item.

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DISCUSSION AND ACTION ITEMS

3. Discussion and possible action regarding the Parks and Recreation Board Contracts and Concessions Committee 2023 meeting schedule.
The motion to set the Parks and Recreation Board Contract and Concessions Committee 2023 regular meeting schedule as the 3rd Friday every two months beginning January and except for March at 12:00 p.m. was approved on Chair Di Carlo's motion, Board Member Barnard's second, on a 5-0 vote.

DISCUSSION ITEMS

4. Discussion regarding the Butler Pitch & Putt Golf Course.
Board members discussed changes to the Butler Pitch & Putt programming, including reduced music events, deliveries coming in and out, position of food truck, etc. Taking lessons learned from this contract into future recommendations, especially as it relates to community impact and revenue. No action was taken on this item.
5. Discussion on the monthly Parks and Recreation Department contract report summarizing new and ongoing contract development that requires City Council approval and/or committee and board recommendations.
Committee Members discussed this item. No action was taken on this item

FUTURE AGENDA ITEM

None

Chair Di Carlo adjourned the meeting at 12:30 p.m. without objection.

After minutes have been approved, include the following statement before uploading to BCIC:

The minutes were approved at the DATE meeting on BOARD MEMBER's motion, BOARD MEMBER second on a (vote count) vote.