



## Recommendation for Action

**File #:** 23-1294, **Agenda Item #:** 33.

2/23/2023

### **Posting Language**

Authorize negotiation and execution of a contract for a software as a service based electronic business management system and maintenance and support services with LexisNexis, a division of Reed Elsevier, Inc. a/k/a RELX, PLC, for up to five years for a total contract amount not to exceed \$480,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Law Department.

### **Fiscal Note**

Funding in the amount of \$250,000 is available in the Fiscal Year 2022-23 Operating Budget of the Law Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued a Request for Proposals (RFP) 5700 SAP3000 for these services. The solicitation was issued on December 28, 2022, and closed on January 20, 2023. Of the 16 offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135758)  
<[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=135758](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=135758)>.

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Patricia Sustaita, at 512-978-1708 or [patricia.sustaita@austintexas.gov](mailto:patricia.sustaita@austintexas.gov)  
<<mailto:Name@austintexas.gov>>.

### **Additional Backup Information:**

The contract will provide a software as a service based electronic business management system and maintenance and support services. The system will store, retrieve, and manage the Law Department's extensive legal case files and document inventory, which is currently maintained in the City's data center. This system will replace the Department's current matter management system, which has been in place since approximately 2004. The current system is nearing the end of its product life cycle, and limitations in its design are rendering the Department's current work management and productivity inefficient.

An evaluation team with expertise in this area evaluated the offers and scored LexisNexis, a division of Reed

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Elsevier Inc., as the best to provide these services based on service-disabled veteran business enterprise, local preference, ease of use, practice management enhancement, vendor support, and system flexibility.

**Contract Detail:**

<b><u>Contract Term</u></b>	<b><u>Length of Term</u></b>	<b><u>Contract Authorization</u></b>
Initial Term	3 yrs.	\$372,000
Optional Extension 1	1 yr.	\$ 54,000
Optional Extension 2	1 yr.	\$ 54,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$480,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**Strategic Outcome(s):**

Government that Works for All.